

MID-STATE SPECIAL EDUCATION
BOND/FAYETTE REGION
Regular Board Meeting
June 13, 2019
Regular Session Minutes

PROCEDURAL BUSINESS:

Dr. Olson, Chairperson, called the meeting to order at 9:30 a.m. at the Mid-State Special Education Office, 202 Prairie, Morrisonville, Illinois.

MEMBERS PRESENT:

Ms. Julie Healy, St. Elmo; Dr. Wes Olson, Bond County; Mr. Steven Phillips, Mulberry Grove; Mr. Mike Shackelford, Brownstown; Dr. Jennifer Garrison, Vandalia

MEMBERS ABSENT:

Ms. Melissa Ritter, Ramsey

PRESENTATION OF PROXIES:

None

OTHERS PRESENT:

Ms. Angela Armour, Director

CONSENT AGENDA:

The open session minutes of the May 15, 2019 regular session meeting, the financial report, and bills were presented for approval.

The Balance Sheet for May as well as the FY19 receipts versus expenditures report was provided for review. The ending monthly balance for May 31st was \$26,922.82. The projected June fund balance is anticipated at \$26,903.82.

The accounts payable for June 13th were provided. The payables total \$25.00 for legal retainer.

A motion made by Mr. Phillips and seconded by Mr. Shackelford to approve the consent agenda, carried by a roll call vote of 5 yeas, 0 nays.

ADMINISTRATIVE REPORT:

Mrs. Armour shared that a large amount of transition work has been taking place, along with many end of the year activities.

UNFINISHED BUSINESS:

Mrs. Armour presented additional information regarding the use of the Bond/Fayette office. Mrs. Becker met with employees again recently in order to obtain more information about the concerns as well as needs and possible solutions of staff given the current work spaces available in schools as well as their historic practices. Superintendents indicated that providing access to copy and print in the districts already exists in most places and can be accomplished. Access to general supplies will be provided in both Vandalia and at the Ramsey offices. A process for receiving confidential faxes will be discussed with staff as options are available. A dedicated work space in each district on their scheduled day each

week, if possible, would increase the time employees spend in district. During the transition, a computer and printer will be available in Vandalia although the concern was noted that this may be a distraction to staff housed there. Considerable discussion occurred regarding equipment including the Xerox lease and phone line provided in the current B/F office in Vandalia as well as materials and records.

A motion made by Dr. Olson and seconded by Mr. Shackelford to approve the elimination of equipment at the Bond/Fayette office, carried by a roll call vote of 5 yeas, 0 nays.

NEW BUSINESS:

Mrs. Armour provided the Preliminary FY20 Budget noting that minimal expenditures, if any, are expected in FY20.

Mrs. Armour shared information related to the anticipated fund balance in the Bond/Fayette Region. Upon the dissolution of the Region, she recommended that the districts receive a refund based upon the FY19 percent of IDEA generated as this is how the assessments were acquired. Given the small balance, there should not be a concern with MOE once the amount is proportioned among the six districts.

A motion made by Mr. Phillips and seconded by Dr. Garrison to approve the Preliminary FY20 Budget and the method of return of the fund balance to districts in FY20, carried by a roll call vote of 5 yeas, 0 nays.

DISCUSSION:

This will be the last Bond/Fayette Region meeting due to the dissolution of the Regions.

ADJOURNMENT:

Motion to adjourn at 10:03 a.m. by Dr. Garrison and seconded by Mr. Shackelford. Voice vote was unanimous.

Respectfully submitted,

Ms. Shera Hunt, Recording Secretary

Chairperson

Date

Recording Secretary

Date