

Christian Region of  
Mid-State Special Education  
Executive Committee Meeting  
August 22, 2018  
Morrisonville, IL 62546

Mr. Fred Lamkey, Chairperson, called the meeting to order at 9:15 a.m. at the Mid-State Special Education Office, 202 Prairie, Morrisonville, Illinois.

**MEMBERS PRESENT:**

Mr. Jason Bauer, Pana; Dr. Scott Doerr, Nokomis; Dr. Gregory Fuerstenau, Taylorville; Mr. Ron Graham, South Fork; Mr. Fred Lamkey, Edinburg; Mr. Dave Meister, Morrisonville.

**PRESENTATION OF PROXIES:**

None

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Ms. Lyn Becker, Administrator of Special Education Services; Ms. Shelly Rexroad, Business Manager; Mr. Scott Sims, CREATE; Ms. Shera Hunt, Secretary.

**CONSENT AGENDA:**

Presented for review and approval:

- Regular and Closed Session Minutes from May 16, 2018
- Recommendation for destruction of Executive Session audio recordings older than eighteen months (none)
- June 20, 2018 payables: \$5,708.65
  - Mileage, legal fees, sub reimbursement
- June 26, 2018 payables: \$246,649.36
  - Regular assessments, legal fees and ESY expenses
- July 18, 2018 payables: \$29,393.17
  - Workers' Comp, mileage, legal
- August payables: \$337.50
  - Planbook On-line Access for teachers

A motion made by Mr. Graham and seconded by Dr. Fuerstenau to approve the consent agenda, carried by a roll call vote of 6 yeas, 0 nays.

**ASSISTANT DIRECTOR'S REPORT:**

**Professional Development**

**CPI Training** – CPI training for administrators was led by Scott Pasley on June 11, 2018 at the MSSE office. Additional CPI trainings were provided by Kelly Suey and Bobbi Hartman on August 7<sup>th</sup> and 9<sup>th</sup> for all newly hired staff.

**Really Great Reading Training** – MSSE hosted training on June 8<sup>th</sup> for several Christian Region and Montgomery/Carlinville Region elementary teachers.

**ROE Co-Teaching Trainings** – Teams from Taylorville, Pana and South Fork participated in initial training on June 21<sup>st</sup> followed by additional training on August 2<sup>nd</sup>. Teams will continue to be given support and coaching throughout the school year.

**Mentoring & Induction Training** – Training was held on August 8, 2018 to employees new to Christian Region of MSSE. Groups will continue to meet throughout the school year.

**Director's Conference** – Ms. Becker reported that she attended the Director's Conference July 31<sup>st</sup> and August 1<sup>st</sup> and participated in sessions including quality transition plans, special education funding, special education Illinois report cards, IDEA grant, and legal updates.

**Policy & Procedures Meetings** – Meetings have been held in each of the six districts with all MSSE staff.

**VP MAPP / Discrete Trial Instruction Training** – Training will be held on September 13<sup>th</sup> at the MSSE office for those teachers serving lower functioning students.

**MSSE Faculty Meetings** – Quarterly meetings will be held in each district/building as listed on the CR Calendar of Events & Timelines 2018/19. All special education certified staff are expected to be in attendance.

### **Additional Information**

Ms. Becker reported that both she and Kelly Suey will be meeting with the five new district administrators throughout Christian Region. The purpose is to share important information related to MSSE procedures. Each administrator will be given a binder filled with resources to assist and guide them through the many special education regulations and processes.

Ms. Becker reported that Embrace IEP (formerly PowerIEP) allows principals and assistant principal's access to both the IEP program and the 504 program. Both she and the program coordinators will make sure all building administrators are aware of this resource and provide them with training if they would like to use the program to write 504 plans.

Ms. Becker reported that the I-STAR reporting system used to track student IEP information did not roll over student information in July due to issues at the state level regarding the collection of claims and EIS. The impact resulted in incomplete class lists being provided to teachers and district administrators prior to the start of school. The goal is to provide complete class lists to staff and districts by September 7<sup>th</sup>. Because the I-STAR roll over has been late to roll over the last couple of years, it is being considered using Embrace IEP to generate class lists in the future.

Ms. Becker asked for an update on where each district stands in the pull out process.

### **NEW BUSINESS:**

None

### **UNFINISHED BUSINESS:**

The FY19 proposed budget was presented by Ms. Rexroad.

Motion to approve the FY19 budget as presented: Dr. Fuerstenau, Taylorville; second, Mr. Bauer, Pana. Roll call yielded 6 yeas, 0 nays.

### **EXECUTIVE SESSION:**

Motion to enter Executive Session at 9:32 a.m. to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the joint agreement and collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees: Mr. Bauer, Pana; second, Mr. Graham, South Fork. Roll call yielded 6 yeas, 0 nays.

Motion to return to open session at 9:45 a.m.: Mr. Meister, Morrisonville; second, Mr. Graham, South Fork. Roll call yielded 6 yeas, 0 nays.

**ACTION ON BUSINESS ITEMS:**

**Semi-Annual Review of Closed Minutes from January 2018 through May 2018** – Ms. Becker recommended that the March 21, 2018 minutes remain closed.

**Voluntary Resignation Certified Staff** – Lyndsey Goodin, Lauren Mahan, Amanda Skinner, Stephanie Stephens

**Employment Certified Staff** – Velvet Balmer, Leslie Clavin, Tami Clymer

**Voluntary Resignation Part-Time Non-Certified Staff** – Michele Anderson, Danielle Hall, Ashley Morris, Chelsey Murphy

**Voluntary Resignation Full-Time Non-Certified Staff** – Paige Pellinghelli, Lisa Robinson, Whitney Voyles

**Retirement Non-Certified Staff** – Claire Parker, Charla Starkweather

**Employment Part-Time Non-Certified Staff** – Gabrielle Flaherty

**Employment Full-Time Non-Certified Staff** – Becky Albert, Rebecca Dagen, Heather Durbin, Danielle Hall, Melissa Midland, Ashley Morris, Rebecca Scott, Jamie Volkmar

Motion made to approve closed minutes as presented and personnel recommendations as presented: Mr. Graham, South Fork; Dr. Fuerstenau, Taylorville. Roll call yielded 6 yeas, 0 nays.

**DISCUSSION:**

The next Christian Region Board meeting is scheduled for September 19, 2018 at 9:15 a.m. at the Mid-State Special Education office in Morrisonville.

**ADJOURNMENT:**

Motion to adjourn at 9:47 a.m.: by Dr. Fuerstenau, Taylorville; second, Dr. Doerr, Nokomis. Voice vote was unanimous.

Respectfully submitted,

Ms. Shera Hunt, Recording Secretary

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Chairperson

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Date

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Secretary

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Date