

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
Regular Board Meeting
Official Minutes
April 18, 2018

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman Mr. Fred Lamkey at 10:13 a.m.

MEMBERS PRESENT

Mr. Fred Lamkey, Edinburg; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis (arrived at 10:14 a.m.); Mr. Brad Turner, Mulberry Grove; Mr. David Powell, Hillsboro; Dr. Becky Schuchman, Carlinville; Dr. Wes Olson, Bond County; Dr. Gregg Fuerstenau, Taylorville; Mr. Aaron Hopper, Panhandle; Ms. Debbie Poffinbarger, Litchfield; Dr. Jennifer Garrison, Vandalia; Mr. Mike Shackelford, Brownstown; Mr. Dave Meister, Morrisonville; Ms. Melissa Ritter, Ramsey

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Lyn Becker, Administrator of Special Education Services; Mrs. Brandy Buske, Administrator of Special Education Services; Mrs. Michelle Rexroad, Business Manager; Mrs. Vickie Throne, Executive Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Ms. Julie Healy, St. Elmo; Mr. Jason Bauer, Pana

CONSENT AGENDA

The Balance Sheet for March 31, 2018 as well as the FY18 Receipts versus Expenditures Report reflects the March 31st fund balance of \$1,026,317.44 which included Revenue of \$426,985.11 and expenditures totaling \$703,996.40. The projected April expenses are \$692,679.70 and the projected revenue is \$799,501.86 resulting in a projected fund balance of \$1,133,139.60.

The payables list for March was provided for review. MSSE Central total \$439,589.07, Bond/Fayette Region total \$2,940.10, Christian Region total \$2,127.44 and MC/C Region total \$2,564.03 with notable expenses indicated.

The Regular Session Minutes of the March 21, 2018 meeting, the destruction of executive session audio recordings older than 18 months from October 9, 2016, the financial report and approval of payables were presented for approval.

A motion made by Mr. Turner and seconded by Mr. Hopper to approve the Consent Agenda, carried by a roll call vote of 14 yeas, 0 nays.

DIRECTOR'S REPORT

Mrs. Armour reported that Per Indicator 14 of the State Performance Plan (SPP), states are required to collect and report data to the U.S. Department of Education on postsecondary education/training and employment outcomes for youth with Individualized Education Programs (IEPs) one year after leaving

high school. A number of school districts in Illinois are selected each spring to administer the Illinois Post-School Survey to former students. Districts are categorized by size and type. MSSE districts selected are Nokomis and Mulberry Grove. Notification to superintendents and the survey should have opened earlier this week. The transition specialists have already been working on locating and talking with last year's seniors so that the information can be submitted on behalf of these districts.

Mrs. Armour reported that she will be sending everyone an email including a link to the revised MSSE Professional Development Needs Survey. She asked all superintendents to forward the email to all of their staff. Mrs. Armour reported that this information is included in our IDEA grant and guides professional development that will be provided in the upcoming year.

Mrs. Armour reported that during the month of April, we celebrate National Occupational Therapy Month with schools around the country. National Occupational Therapy month highlights the valuable contributions occupational therapists have in helping people "Live Life to Its Fullest." We employ one certified occupational therapy assistant, Kandy Richardson, and contract with TheraKids who provides a number of COTAs who provide direct service as well as Kathy Wassink, Brittany Field, Katie Larson, Mallory Scroggins, and Jennifer McDonald, Occupational Therapists-Registered, who complete required evaluations on students as well as supervise all COTAs. Mrs. Armour thanked them for the excellent service that they provide to students.

Mrs. Armour reported that we have provided a copy of the final Dec. 1st Child Count in case the districts need this information.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mrs. Armour presented six contracts for renewal for the FY19 school year: Brecht's Database Solutions, Inc. PowerIEP renewal \$24,900; Brecht's Database Solutions, Inc. Accessory Contract renewal \$2,050.25; Brecht's Database Solutions, Inc. PowerEval \$2,940; Central Illinois Hearing and Speech with an increase of \$10 for a hearing evaluation and a \$50 increase for a central auditory processing evaluation; Garella Pest Control with no changes, Greenville Hearing Center with no changes; and Mose, Yockey, Brown & Kull with an increase of \$950.

A motion made by Mr. Graham and seconded by Dr. Schuchman to recommend approving the renewal of contracts and service agreements as presented, carried by a roll call vote of 14 yeas, 0 nays.

Last month Mr. Graham had inquired about contracts that go beyond June 30, 2019. Mrs. Armour reported that we do have four contracts that go beyond the 2018-19 school year. The contracts are as follows: CTI expires April 2020; Homefield Energy expires February 2020, Xerox expires February 2020; and the Director contract expires June 2020.

Mrs. Armour reported that a Reorganization Steering Committee will be formed as we plan for reorganization. Region representatives will share information and obtain input from other superintendents in the Region as we proceed with the reorganization. It is anticipated that the committee will meet 1-2 times per month with the first meeting being planned for May 16th following the board meetings. Mrs. Armour reported that Merry Rhoades plans to attend the first meeting. We will make every effort to coordinate meeting times with other meetings that are already scheduled.

A motion made by Mr. Meister and Seconded by Mr. Turner to appoint the following board members to the Reorganization Steering Committee: Mr. Aaron Hopper, Panhandle as President of the Committee;

Mr. David Powell, Hillsboro; Mr. Fred Lamkey, Edinburg; Mr. Ron Graham, South Fork; and Mr. Mike Shackelford, Brownstown, carried by a voice vote of 14 yeas, 0 nays.

EXECUTIVE SESSION

A motion made by Dr. Garrison and seconded by Dr. Olson to enter into Executive Session carried by a voice vote of 14 yeas, 0 nays at 10:21 a.m.

A motion made by Mr. Graham and seconded by Dr. Olson to return to open session carried by a roll call vote of 14 yeas, 0 nays at 10:36 a.m.

ACTION ON BUSINESS ITEMS

A motion made by Mr. Graham and seconded by Ms. Ritter to approve the FY19 salary and insurance increases for Mid-State employees, as presented and recommended by the Finance Committee, carried by a roll call vote of 10 yeas, 4 nays.

DISCUSSION

The next Executive Committee Board meeting is scheduled for Wednesday May 16, 2018, at 10:00 a.m. at the Mid-State office in Morrisonville.

ADJOURNMENT

A motion made by Dr. Schuchman and seconded by Dr. Olson to adjourn the meeting at 10:38 a.m.

Respectfully submitted,

Mrs. Vickie Throne, Executive Secretary

Chairperson

Date

Executive Secretary

Date