

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
Regular Board Meeting
Official Minutes
September 19, 2018

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman Mr. Aaron Hopper at 10:02 a.m.

MEMBERS PRESENT

Mr. Fred Lamkey, Edinburg; Mr. Chris Clark, South Fork; Dr. Scott Doerr, Nokomis; Mr. Steve Phillips, Mulberry Grove; Mr. David Powell, Hillsboro; Dr. Becky Schuchman, Carlinville; Dr. Wes Olson, Bond County; Mr. Aaron Hopper, Panhandle; Dr. Jennifer Garrison, Vandalia; Mr. Mike Shackelford, Brownstown; Ms. Melissa Ritter, Ramsey; Mr. Jason Bauer, Pana; Ms. Julie Healy, St. Elmo; Dr. Gregg Fuerstenau, Taylorville; Ms. Debbie Poffinbarger, Litchfield

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Lyn Becker, Administrator of Special Education Services; Mrs. Brandy Buske, Administrator of Special Education Services; Mrs. Michelle Rexroad, Business Manager; Mrs. Vickie Throne, Executive Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Mr. Dave Meister, Morrisonville

CONSENT AGENDA

- Approval of Regular Session Minutes (August 22, 2018)
- Approval of Destruction of Executive Session Audio Recordings Older than 18 Months (None)
- Financial Report for FY19
- Accounts Payable Review & Approval
 - MSSE = \$81,220.70 August 27 Cash pay related to FY18 IDEA grant.
\$239,318.10 September Regular Bills
 - BF/MSSE = \$1,840.26 September 19 Regular Bills
 - CR/MSSE = \$2,047.75 September 19 Regular Bills
 - MCC/MSSE = \$8,196.56 September 19 Regular Bills

A motion made by Dr. Fuerstenau and seconded by Dr. Olson to approve the Consent Agenda, carried by a roll call vote of 15 yeas, 0 nays.

DIRECTOR'S REPORT

Mrs. Armour reported that the Mid-State Central Staff met on August 24th for the beginning of the year meeting. Mr. Hopper welcomed everyone on behalf of the Executive Committee and thanked these professionals for their contributions in all of our schools. Mr. Hopper shared information about the reorganization and let the staff know that their input is valued as we move forward. The staff really appreciated hearing from a Board representative and was grateful that Mr. Hopper addressed the group.

Mrs. Armour reported that unfortunately, we have not secured any additional personnel for the vacancies that we have open. We are supporting the staff that are doing extra duty and making adjustments as necessary so that people are not constantly over capacity. We recently learned that the part-time school counselor who was expected to start in August has not yet been released following a surgery. Mrs. Armour reported that she completed the IARSS Educator Shortage survey. It will now allow for a portion of a position to be listed as filled and still vacant to better represent our situation since we have so many part-time retirees working. Mrs. Armour reported that she reached out to a contact at ISBE who previously was a social worker for us to confirm what is required for a MSW to obtain a PEL to work in the schools and provide special education services. At this time, there is no mechanism for a short-term emergency or provisional license. He offered to share this concern and suggestion with Heather Calomese, the Executive Director of Special Education at ISBE and noted that a legislative change may be what is required. Dr. Fuerstenau reported that he has conversations with Senator Manar regarding the nursing shortage as well as the SSW shortage. Dr. Fuerstenau has asked that they look into finding a way to allow pediatric nurses to work in the school district. Dr. Fuerstenau has asked that there be some legislative action taken due to the mandates.

Mrs. Armour reported that on Sept. 13th, she met in Springfield with other area special education directors. Mrs. Armour also had the opportunity to meet with directors of two cooperatives to collaborate on a number of issues and compare notes in several areas following the IASA Abe Lincoln meeting.

Mrs. Armour is continuing to monitor information that is being shared related to ISBEs notification regarding the procedural change beginning in FY20 of IDEA allocations being sent directly to districts. Due to considerable concern and feedback across the state, ISBE is now engaging external stakeholders. The Illinois Alliance of Administrators of Special Education leadership team recently sent an update that they have several representatives working on this issue. At a minimum, it is the hope to have the timeline pushed forward.

Mrs. Armour reported that Sharon Langen, Payroll and Insurance Specialist, is in attendance at the Egyptian Area Insurance Trust meeting being held today.

Mrs. Armour reported that Robin Yockey is scheduled the week of October 1st to complete the FY18 audits of Mid-State and the three Regions.

Mrs. Armour shared the new guidance document, *ISBE Non-Regulatory Guidance for 2018-19 on Residency & Enrollment, Immigrant Pupils, Homeless Pupils and School Fees & Waivers*. Updated information from Part 92 Transportation in the IL Administrative Code was provided which allows accommodation of the driver's license written test to be administered orally or interpreted.

Mrs. Armour provided an update on the IAASE monthly webinars. The first one, Back to School Legal Updates with Bennett Rodick and Kaitlin Atlas, hit on 22 topics in one hour ranging from medical marijuana to transgender litigation to special education updates including the Endrew F. Case update that the US Supreme Court last year remanded back to the District court after they further defined FAPE. The District Court reversed under this definition and found in favor of the parents. The district cut its losses and settled the dispute for \$1.3 million payable to the firm representing the family. Mrs. Armour noted that we work hard every day to make sure this is not your district. Mrs. Armour is looking forward to these monthly webinars and will pass along pertinent information to our administrators and to the board.

Reorganization Steering Committee Report

Mr. Hopper reported that the committee met on September 11, 2018. Mr. Hopper asked if there were any questions or concerns at this time and there were no concerns or questions voiced.

FY18 Administrator and Teacher Salary Report

Mrs. Armour reported that the FY18 Administrator and Teacher Salary Report were included in the advanced packet and will be posted on our website.

FY18 Vendor Contracts Over \$25,000

Mrs. Armour reported that the FY18 Vendor contracts over \$25,000.00 were included in the advanced packet and will be posted on our website.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mrs. Armour referenced PRESS Policy Issue 98 policies that have been reviewed and are being presented for first reading:

- Policy 4:80 Accounting and Audits
- Policy 6:60 Curriculum Content
- Policy 6:135 Accelerated Placement Program
- Policy 7:50 School Admissions
- Policy 7:340 Student Records

The following polices are recommended for a 5 year review:

- Policy 2:105 Ethics and Gift Ban
- Policy 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
- Policy 6:30 Organization of Instruction
- Policy 6:120 Education of Children with Disabilities
- Policy 6:240 Field Trips and recreations Class Trips
- Policy 6:250 Community Resource Persons and Volunteers

A motion made by Dr. Fuerstenau and seconded by Dr. Schuchman to approve the first reading of policy updates for PRESS 98 as presented, carried by a voice vote of 15 yeas, 0 nays.

Mrs. Armour presented and recommended approving the FY19 MSSE Action Plan.

A motion made by Dr. Garrison and seconded by Mr. Phillips to approve the FY19 MSSE Action Plan as presented, carried by a voice vote of 15 yeas, 0 nays.

Mrs. Armour presented the FY19 Director's Goals.

A motion made by Mr. Bauer and seconded by Mr. Powell to approve the FY19 Director's Goals as presented, carried by a voice vote of 15 yeas, 0 nays.

EXECUTIVE SESSION

None

ACTION ON BUSINESS ITEMS

None

DISCUSSION

The next Executive Committee Board meeting is scheduled for Wednesday October 17, 2018, at 10:00 a.m. at the Mid-State office in Morrisonville.

ADJOURNMENT

A motion made by Dr. Fuerstenau and seconded by Mr. Powell to adjourn the meeting at 10:23 a.m.

Respectfully submitted,

Mrs. Vickie Throne, Executive Secretary

Chairperson

Date

Executive Secretary

Date