

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
Regular Board Meeting
Official Minutes
February 20, 2019

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman Mr. Aaron Hopper at 10:06 a.m.

MEMBERS PRESENT

Mr. Jason Bauer, Pana; Mr. Chris Clark, South Fork; Dr. Scott Doerr, Nokomis; Dr. Gregg Fuerstenau, Taylorville; Dr. Jennifer Garrison, Vandalia; Ms. Julie Healy, St. Elmo; Mr. Aaron Hopper, Panhandle; Mr. Fred Lamkey, Edinburg; Mr. Dave Meister, Morrisonville; Mr. Steve Phillips, Mulberry Grove; Dr. Wes Olson, Bond County; Mr. David Powell, Hillsboro; Ms. Melissa Ritter, Ramsey; Dr. Becky Schuchman, Carlinville; Mr. Mike Shackelford, Brownstown

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Lyn Becker, Administrator of Special Education Services; Mrs. Brandy Buske, Administrator of Special Education Services; Mrs. Michelle Rexroad, Business Manager; Mrs. Vickie Throne, Executive Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Mr. John Mullett, Litchfield

CONSENT AGENDA

- Approval of Regular Session Minutes (January 16, 2019 & January 30, 2019)
- Approval of Destruction of Executive Session Audio Recordings Older than 18 Months (None)
- Financial Report for FY19
- Accounts Payable Review & Approval
 - MSSE = \$464,783.06
 - BF/MSSE = \$700.65
 - CR/MSSE = \$1,006.87
 - MCC/MSSE = \$3,053.15

A motion made by Mr. Bauer and seconded by Mr. Lamkey to approve the Consent Agenda with correction to confidential minutes as noted by Dr. Doerr, carried by a roll call vote of 12 yeas, 0 nays. (Mr. Powell and Dr. Schuchman were out of room when vote was taken.)

REPORTS AND COMMUNICATION

Director's Report

Mrs. Armour reported that Excess Cost was submitted by each district and that the Maintenance of Effort (MOE) information should be arriving in March.

Mrs. Armour reported that we continue to monitor the December 1st Child Count each Friday and we are checking daily for any new errors. The final date for corrections/changes is March 1st. A copy of the count is included in the packet which shows the counts for the past three years with the current change in students.

Mrs. Armour reported that ISBE is partnering with IAASE to offer a series of workshops, "Get in the Flow (Through): IDEA Grant Support for Districts and Cooperatives." Mrs. Armour will be attending one of the dates in March.

Mrs. Armour provided an update regarding DHS reimbursement for FY19. This amount is increasing from \$137,152 to \$190,245, an increase of \$53,093, due to an increase in STEP student outcomes from 31 to 43.

Mrs. Armour reported that the Statement of Economic Interest forms were sent to everyone's home at the end of January by the Christian County Clerk. She asked that they please complete and return the form by the April 30th deadline.

Mrs. Armour reminded the board that the Governing Board Meeting is scheduled for March 25, 2019 at 6:30 p.m. with the alternate date being March 27th. She asked that each superintendent share this with the board representative. We will send out an email for you to confirm the attendance of a board representative and provide the name of the board member.

Mrs. Armour provided an update regarding the FOIA request that have been received: 2/4/19 from Marcus Albrecht, IEA Region 5 UniServ Director, request for McCSEA employees 2018-19 step, lane, annual salary (certified), accumulated sick days (teacher aides), and projected date of retirement for those teachers who have submitted their letter of intent. Information was sent on February 7th; 2/12/19 from Aldo Migone, Interim UniServ Director, representing the Panhandle Education Association, South Fork Education Association, Morrisonville Education Association, and Edinburg Education Association. Request for the Mid-State Intergovernmental Agreement, copies of any plan regarding transfer of employees into the four districts, and a copy of any template for an Intergovernmental Agreement for the transfer of employees. The final two items do not exist. Response was sent on February 14th; 2/15/19, Mr. Migone then requested the collective bargaining agreements with salary schedules for CREATE and McCSEA. These were emailed the same day.

Reorganization Steering Committee Report

Mrs. Armour reported that the Reorganization Steering Committee and Finance Committees have not met since the special board meeting in January when updates were provided. A meeting is scheduled for later today following the board meeting. Mrs. Armour reported that there is a color coded updated timeline related to the reorganization. She stated that she just learned that action by this board will be required to dissolve the regions once 2/3 of the districts boards have approved the resolutions. This will require a special board meeting prior to the next meeting and by March 15th. It was agreed upon that a meeting will be held March 5, 2019 at 10:30 a.m. at the Pana High School following the ROE meeting. Mrs. Armour provided a brief update from Mr. Jones that we are working with three UniServ Directors. Late last week we received the possible dates to begin impact bargainin.

Dr. Doerr reported that March 1st will be the 1st official day for NPT cooperative as an entity. Dr. Doerr reported that Mid-State will receive four separate Transfer Agreements. There will be one from each district and one from their co-op. Mr. Bauer reported that Pana will not have their agreement passed until March 18th. Mr. Powell asked for clarification as to what will be addressed in the agreements. Dr. Doerr reported that the individual district Transfer Agreements will deal with teachers and assistants and the Co-op Agreement will be for school psychologist, social workers, SLP's and any other positions not covered under district agreements.

Mrs. Armour reported that she wants to make sure we are communicating with all staff regarding the reorganization, so he will send out another email now that we have more facts to share. Staff shared concerns that they will not have the support to help them with their work. Mrs. Armour has and will continue to let staff know that regardless if they are in a withdrawing district or a decentralizing district, they will have the support needed to continue to assist them in serving students.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mrs. Armour referenced PRESS Policy Issue 99 policies that have been reviewed and are being presented for first reading:

- Policy 4:45 Insufficient Funds and Debt Recovery
- Policy 5:30 Hiring Process & Criteria
- Policy 5:60 Expenses
- Policy 5:100 Staff Development Program
- Policy 6:20 School Year Calendar
- Policy 6:60 Curriculum content
- Policy 7:190 Student Discipline
- Policy 7:250 Student Support Services
- Policy 7:260 Exemption from Physical Education
- Policy 7:270 Administering Medicines to Students
- Policy 7:290 Suicide and Depression Awareness and Prevention
- Policy 7:100 Health Examinations, Immunizations, and Exclusions of Students

A motion made by Dr. Garrison and seconded by Mr. Bauer to approve the first reading of policy updates for PRESS 99 as presented, carried by a voice vote of 14 yeas, 0 nays.

Mrs. Rexroad provided a brief update of the FY19 Amended Budgets for Mid-State & the Consolidated budgets. There is a decrease of \$86,000.00 due to new money that was received from DHS. This additional money helped to offset a large portion of the transition specialist salaries. The other decrease is due to hiring part-time staff to fill the program coordinator vacancy that we had at the beginning of the year. Also, \$100,000.00 was removed from IDEA that was listed for a psychologist in purchased services as well as the cost for the upgrade of our phone system. An increase in IDEA funds for teacher materials was included to meet needs through the end of the school year. There was also a slight decrease in preschool of \$480.00 and that money was shifted to IDEA. Mrs. Rexroad noted an overall decrease in revenue of 1.3% and a decrease in expenses of 2.2%.

A motion made by Mr. Powell and seconded by Ms. Ritter to approve the FY19 Budget Amendments as presented and to set the Budget Hearing for March 25, 2019 at 6:30 p.m. as presented, carried by a voice vote of 15 yeas, 0 nays.

EXECUTIVE SESSION

A motion made by Mr. Powell and seconded by Dr. Olson to enter into Executive Session carried by a roll call vote of 15 yeas, 0 nays at 10:28 a.m.

A motion made by Dr. Schuchman and seconded by Dr. Garrison to return to open session carried by a roll call vote of 15 yeas, 0 nays at 10:41 a.m.

ACTION ON BUSINESS ITEMS

Personnel:

A motion made by Mr. Powell and seconded by Mr. Lamkey to recommend accepting the resignation of Dina Payne, school social worker, effective at the end of the 2018-19 school year, carried by a voice vote of 15 yeas, 0 nays.

A motion made by Dr. Olson and seconded by Mr. Powell to recommend approving the reclassification of Michelle Rexroad, Business Manager, from full-time to part-time effective February 25, 2019 at the agreed hourly rate, carried by a roll call vote of 15 yeas, 0 nays

DISCUSSION

A special Executive Committee Board meeting will be held on Tuesday March 5, 2019 at 10:30 a.m. at the Pana Unit Office. The regular Executive Committee Board meeting is scheduled for Wednesday March 20, 2019, at 10:00 a.m. at the Mid-State office in Morrisonville.

ADJOURNMENT

A motion made by Dr. Garrison and seconded by Mr. Phillips to adjourn the meeting at 10:43 a.m.

Respectfully submitted,

Mrs. Vickie Throne, Executive Secretary

Chairperson

Date

Executive Secretary

Date