

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
Regular Board Meeting
Official Minutes
March 20, 2019

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education Executive Committee was called to order by Chairman Mr. Aaron Hopper at 10:04 a.m.

MEMBERS PRESENT

Mr. Jason Bauer, Pana; Mr. Chris Clark, South Fork; Dr. Scott Doerr, Nokomis; Dr. Gregg Fuerstenau, Taylorville (by Proxy Dr. Doerr); Dr. Jennifer Garrison, Vandalia; Ms. Julie Healy, St. Elmo; Mr. Aaron Hopper, Panhandle; Mr. Fred Lamkey, Edinburg; Mr. Dave Meister, Morrisonville; Mr. Steve Phillips, Mulberry Grove; Dr. Wes Olson, Bond County; Mr. David Powell, Hillsboro; Ms. Melissa Ritter, Ramsey; Dr. Becky Schuchman, Carlinville; Ms. Jennifer Thompson, Litchfield

OTHERS PRESENT

Mrs. Angela Armour, Director; Mrs. Lyn Becker, Administrator of Special Education Services; Mrs. Brandy Buske, Administrator of Special Education Services; Mrs. Vickie Throne, Executive Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Mr. Mike Shackelford, Brownstown

CONSENT AGENDA

- Approval of Regular and Closed Session Minutes (February 20, 2019 & March 5, 2019)
- Approval of Destruction of Executive Session Audio Recordings Older than 18 Months (None)
- Financial Report for FY19
- Accounts Payable Review & Approval
 - MSSE = \$456,396.85
 - BF/MSSE = \$701.57
 - CR/MSSE = \$1,423.63
 - MCC/MSSE = \$3,055.58

A motion made by Mr. Lamkey and seconded by Mr. Phillips to approve the Consent Agenda, carried by a roll call vote of 15 yeas, 0 nays.

REPORTS AND COMMUNICATION

Director's Report

Mrs. Armour reported that the Child Count Certification is now open in IWAS. On Thursday evening, Mrs. Armour emailed the instructions for Superintendents to complete the certification

as well as the correct ISTAR count. It is Mrs. Armour's understanding that if the count is not certified by March 27th, distribution of IDEA grant funds will be suspended.

Mrs. Armour reported that she has made the election in IWAS not to request the year extension related to the IDEA procedural change prior to the March 31st deadline.

Mrs. Armour reported that ISBE is partnering with IAASE to offer a series of workshops, "Get in the Flow (Through): IDEA Grant Support for Districts and Cooperatives." Mrs. Armour will be attending in Belleville on March 26.

Mrs. Armour reported that the Consolidated District Plan (CDP) is now available on IWAS. The IDEA portions of the CDP are to be completed by all districts regardless if an extension to the IDEA grants has been requested. Special education cooperatives may assist districts in the completion of the CDP; however, the completion of the CDP is at the district level. Additional information regarding the CDP, including step-by-step webinars, can be found at <https://www.isbe.net/fileplan>.

Mrs. Armour reported that the Statement of Economic Interest forms were sent to home addresses at the end of January by the Christian County Clerk. She asked that these be completed and returned by the April 30th deadline.

Mrs. Armour reported that the Governing Board Meeting is scheduled for March 25, 2019 at 6:30 p.m. with the alternate date being March 27th. As of today, Bond, Brownstown, Litchfield, Panhandle, and South Fork have confirmed attendance. Mrs. Armour reminded the board that the changes to the Articles of Joint Agreement require an amendment which requires the approval of 2/3 of the entire membership which means we will need 11 board representatives present.

Mrs. Armour reported that the Reorganization Steering Committee and Finance Committees have not met since the special board meeting March 5th where updates were provided. The Negotiations Committee has worked to prepare and has had impact bargaining on March 8th and March 15th with McCSEA. The next session is scheduled for the afternoon of April 2nd. On Friday afternoon, a demand to bargain was received from CREATE. Bargaining has been set to begin on March 22nd at 11:00 a.m.

EXECUTIVE SESSION

A motion made by Mr. Bauer and seconded by Ms. Ritter to enter into Executive Session carried by a roll call vote of 15 yeas, 0 nays at 10:10 a.m.

A motion made by Mr. Lamkey and seconded by Ms. Ritter to return to open session carried by a roll call vote of 15 yeas, 0 nays at 11:17 a.m.

ACTION ON BUSINESS ITEMS

Personnel:

A motion made by Mr. Powell and seconded by Dr. Garrison to recommend the reclassification of Sharon Langen, Payroll and Insurance Specialist, from full-time to part-time effective March 18, 2019, carried by a roll call vote of 15 yeas, 0 nays.

A motion made by Dr. Schuchman and seconded by Mr. Powell to recommend approving the employment of C. Lucas Altenberger as a full-time school psychology intern, as presented for the 2019-20 school year, carried by a roll call vote of 15 yeas, 0 nays

A motion made by Mr. Lamkey and seconded by Mr. Phillips to accept the resignations of part-time employees and for the stipend portion of assignments of continuing employees at the end of this school year; Charles Bowles, Pattie Hamlin, Brenda Patrick, Randi Riemann, Judy Riedl, Laura Snyder and Margo Wagoner, carried by a voice vote of 15 yeas, 0 nays.

A motion made by Dr. Schuchman and seconded by Dr. Garrison to honor the request of Brandy Buske to be reassigned as a program coordinator beginning in the 2019-20 school year, carried by a roll call vote of 13 yeas, 2 nays.

UNFINISHED BUSINESS

Mrs. Armour recommended that the board approve the policy updates as presented for PRESS PLUS 99.

A motion made by Mr. Bauer and seconded by Mr. Lamkey to recommend approving policy updates from PRESS 99, as presented, carried by a voice vote of 15 yeas, 0 nays.

Mrs. Armour provided a brief update of changes to the Amended FY19 Consolidated Budget. The changes are as follows: updated audited beginning balances of \$2,077,901.00, changed the STEP revenue code per the auditors request to 1999 as to 3999, changed the EBF to GSA per auditors request and reflected new code 3001, added in Christian Region revenue account for reimbursement of Sabrina Jones, program coordinator, and minor adjustments to personnel. In comparison from Proposed to Amended the revenue is down -.7% and expenditures are down -1.8%. The expected June 30, 2019 consolidated balance is \$2,178,360.04.

A motion made by Dr. Garrison and seconded by Mr. Phillips approval to present the Amended FY19 Consolidated Budget at the Budget Hearing set for March 25, 2019 at 6:30 p.m., carried by a voice vote of 15 yeas, 0 nays.

NEW BUSINESS

A motion made by Dr. Garrison and seconded by Mr. Lamkey to approve the Resolutions Recommending Non-Reemployment of Probationary Teachers and Resolution Recommending the Reduction in Force of Teachers, carried by a voice vote of 12 yeas, 2 nays, 1 abstain

Mrs. Armour reported that as part of the reorganization, the action by this board is to recommend to the Governing Board action on amending the Articles of Joint Agreement.

A motion made by Dr. Schuchman and seconded by Dr. Olson to approve the Resolution Recommending the Approval of the Revised Mid-State Special Education Joint Agreement, carried by roll call vote of 15 yeas, 0 nays.

DISCUSSION

The regular Executive Committee Board meeting is scheduled for Wednesday April 17, 2019, at 10:00 a.m. at the Mid-State office in Morrisonville.

The Governing Board meeting is scheduled for Monday March 25, 2019 at 6:30 p.m. with the alternate date being March 27, 2019.

ADJOURNMENT

A motion made by Dr. Garrison and seconded by Ms. Healy to adjourn the meeting at 11:33 a.m.

Respectfully submitted,

Mrs. Vickie Throne, Executive Secretary

Chairperson

Date

Executive Secretary

Date