

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING**

November 19, 2014

Minutes

PROCEDURAL BUSINESS:

Chairperson, Dr. Scott Doerr, called the meeting to order at 10:04 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Ms. Karen Perry, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Mr. Fred Roberts, Edinburg; Dr. David Lett, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Brad Turner, Mulberry Grove; Mr. Jeff Strieker, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. David Powell, Hillsboro

Members Absent – Mr. John Mullett, Litchfield

Presentation of Proxies – None

Others Present – Ms. Brenda Patrick, Director; Ms. Angie Armour, Assistant Director; Ms. Crystal Lawler, Assistant Director; Ms. Jeanne Vancil, Comptroller; and Ms. Tammy Hadley, Secretary/Recorder

CONSENT AGENDA:

Presented for review and approval:

- Regular and Executive Session Minutes from October 15, 2014
- Destruction of Executive Session audio recordings older than 18 months – None to destroy
- September payables totaling \$336,555.84:
 - \$329,619.28 = MSSE Central
 - \$516.38 = CR/MSSE
 - \$4,334.83 = BF/MSSE
 - \$2,085.35 = MC/MSSE
- Statement of Position – as of October 31, 2014, the fund balance for MSSE was \$1,411,202.60
- Receipts vs. Expenditures Report – Ms. Patrick noted that Revenues are at 41% which is where they should be at this time. Expenditures appear to be low at 34.16%, but that is due to the personnel and IDEA dollars being flowed through to the Regions.

Motion to approve all items on the consent agenda: Mr. Strieker; second, Mr. Well. Roll call yielded 15 yeas, 0 nays. Motion carried.

- Ms. Patrick provided superintendents with a projection of various scenarios based on the number of Personnel Reimbursements that may be received – three, two, or one. She explained that the worst case scenario (only one Personnel payment) would require Christian Region to borrow and significantly reduce the fund

balances for MSSE Central and Montgomery Co./Carlinville Region. She will continue to monitor and project as updated information is received.

NEW BUSINESS:

None

UNFINISHED BUSINESS:

None

DIRECTOR'S REPORT:

- Ms. Patrick shared information regarding the wide variety of services and resources available to districts through Infinitec. She presented a short video from the Infinitec website as a sample of district specific trainings that may be filmed and loaded onto the website for their use with staff.
- Ms. Patrick also congratulated Bond County CUSD #2 and Litchfield CUSD #12 for meeting the measurable target for the State Performance Plan Indicator 13. Transition Specialists, Dawn Skorzewski and Laura Snyder assisted districts in preparing for the compliance review.
- Ms. Patrick also recognized Transition Specialists, Dawn Skorzewski, Randi Riemann, and Laura Snyder for putting together another successful Senior Conference Friday, November 14th. Fifteen of our sixteen member districts have seniors. A total of 85 students were in attendance.
- Ms. Patrick presented the Finance Committee Report from their meeting on November 3rd.
 - She provided a chart that reflected the cost related to potential AHCA penalties related to the 46 full-time MSSE Central employees. Of the 46 full-time employees, 15 currently purchase insurance, and they believe 11 of those 15 have the potential to cause a penalty if they would go to the exchange to purchase insurance. The penalty would total \$33,000. FHR numbers were used to breakdown the cost of the penalty per district. Districts may wish to revisit the AHCA penalty at their Region level.
 - The Finance Committee has also been reviewing the substitute issue. At this time, the committee has not made a recommendation to make a change; districts are still hiring substitutes.
 - Ms. Patrick reminded superintendents of Finance Committee members (Mr. Powell, Mr. Bussard, Dr. Fuerstenau, and Dr. Doerr) and urged them to contact them with any issue they want taken to the committee.
- Ms. Patrick informed superintendents of a Special Education Cooperative Finance Forum on December 2nd in Champaign. She has invited Finance Committee members to attend along with her, Jeanne Vancil, and Dr. Lett, and indicated if anyone else was interested in attending, she would register them.
- Additional training opportunities include an IDEA Excess Cost Webinar on December 1st from 1:00 to 3:00, as well as an Excess Cost face-to-face training on December 15th from 9:00 to 3:00 at the ISBE Springfield office.
 - For the face-to-face training, participants should have their financial records available, and they should include FY14 FRIS data, FY14 fall enrollment count, and FY15 child count.
 - Ms. Patrick suggested that some district bookkeepers may also want to attend. Colene German from Taylorville CUSD #2 and Tammi Mixen

from Panhandle CUSD # 2 will be attending the December 15th training with Ms. Patrick, Jeanne Vancil, and Tammy Hadley.

It was not necessary to adjourn to Executive Session. In open session, Ms. Patrick informed the board of Suzanne Yazell's resignation effective Friday, November 14, 2014. Ms. Yazell held a five-our clerical positon in the Morrisonville office.

Motion to accept resignation of Suzanne Yazell: Ms. Perry; second, Mr. Powell. Voice vote was unanimous. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Wednesday, December 17, 2014 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville. A brunch will be provided.

ADJOURNMENT:

Motion to adjourn at 10:44 a.m.: Mr. Hopper; second, Mr. Turner. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date