

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING**

April 15, 2015

Minutes

PROCEDURAL BUSINESS:

Chairperson, Dr. Scott Doerr, called the meeting to order at 10:00 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Mr. Richard Wilson, Morrisonville; Mr. Mike Dickson, Edinburg; Dr. David Lett, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Jeff Strieker, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. John Mullett, Litchfield

Members Absent – Dr. Gregg Fuerstenau, Taylorville; Mr. Brad Turner, Mulberry Grove; Mr. David Powell, Hillsboro

Presentation of Proxies – None

Others Present – Ms. Brenda Patrick, Director; Ms. Angie Armour, Assistant Director; Ms. Crystal Lawler, Assistant Director; and Ms. Tammy Hadley, Secretary/Recorder.

CONSENT AGENDA:

Presented for review and approval:

- Regular Session Minutes from March 18, 2015
- Destruction of Executive Session audio recordings older than 18 months – none to destroy
- Monthly payables totaling \$689,996.28:
 - \$235,122.05 = MSSE Central
 - \$47.32 = CR/MSSE
 - \$2,911.39 = BF/MSSE
 - \$9,839.86 = MC/MSSE
- Statement of Position – as of March 31, 2015, the fund balance for MSSE was \$1,370,866.83
- Receipts vs. Expenditures Report – Revenues at 74.66% and expenditures at 76.99%.
- Ms. Patrick noted that the third quarter FY15 State Personnel payment was vouchered 3/30/2015.

Motion to approve all items on the consent agenda: Mr. Strieker; second, Mr. Well. Roll call yielded 14 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

- Indicator 10 – Ms. Patrick reported that we received notice that three of our member districts would have to complete self-assessments for Indicator 10 explaining disproportionality for the percentage of white students receiving services. In a phone conference with ISBE, Dr. Lett drew their attention to some

- irregularities in the data used to determine the disproportionalities. Due to his efforts, the districts now do not have to submit the information.
- Pension Cost Shift – Ms. Patrick provided an estimation of how the pension shift would affect each district.
 - 2% Personnel Reduction – Ms. Patrick presented an illustration of the impact the 2% reduction will have on member districts.
 - Birth to 3 Child Find Obligations – Ms. Patrick relayed information received from the state regarding birth to three child find responsibilities.
 - MOE – Ms. Patrick reported that the MOE worksheets have been received. At the first review, 8 of 16 districts are in good shape. She will be working to account for any shortfalls prior to contacting individual districts with questions. She noted that IDEA funds cannot be received until all MOE issues are resolved, so we will work swiftly to identify and resolve any problems.
 - Due Process – Ms. Patrick reported that the due process in Vandalia is still pending with no resolution at this time.
 - Excess Tuition Costs – Another memorandum from the state focuses on the manner in which special education cooperatives uses and distributes the IDEA Flow-Through funds. Ms. Patrick explained that the excess tuition cost requirements may dictate some changes in how we handle the funds in the future. One change may be to have personnel reimbursements go directly to districts. The manner in which we handle personnel reimbursement currently caused issues with the excess cost worksheets. Additionally, there has to be careful monitoring of hearing, vision, OT, and PT services as the dollars for these services must be tied to the students who receive them.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- FY16 Contract Renewals – Ms. Patrick presented the following contract renewals for FY16 and recommended approval:
 - **Central Illinois Hearing** – audiological services; no increase in fees
 - **Customized Relational Tek** – teacher observation tool software; no increase
 - **Garella Pest Services** – pest control service; \$50/month; no increase
 - **Go Solutions** – Fee for Service Agreement; no change in fee structure
 - **Greenville Hearing Center** – audiological services; no increase in fees
 - **Mose, Yockey, Brown & Kull** – auditing services that include a base audit fee, single audit fee, and preparation of our consolidated AFR; \$22,025 – increase of \$500
 - **Schmedeke Lawn** – mowing and snow/ice removal; \$10 increase for snow removal only
 - **Steve Sheedy** – maintenance and cleaning; \$13.13/hour, no increase
 - **Therakids** – OT/PT services; by securing a two-year agreement, we were able to lock in the fees that reflect a 1% increase

Motion to approve renewal of the above listed contracts as presented: Mr. Mullett; second, Mr. Graham. Roll call yielded 14 yeas, 0 nays. Motion carried.

- Resignations – Ms. Patrick presented the following letters of resignation to be effective at the end of the 2014-2015 school year:
 - Larry Emerick, Program Coordinator for the Fayette counties – Larry has accepted an administrative position with the Vandalia school district.
 - Dawn Skorzewski, Transition Specialist for the Bond/Fayette Region – Dawn’s family is relocating to another state.

Motion to accept letters of resignation from Larry Emerick and Dawn Skorzewski: Mr. Well; second, Mr. Strieker. Voice vote was unanimous. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Wednesday, May 20, 2015 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville.

ADJOURNMENT:

Motion to adjourn at 10:21 a.m.: Dr. Lett; second, Mr. Mullett. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date