

MID-STATE SPECIAL EDUCATION  
EXECUTIVE COMMITTEE MEETING  
September 16, 2015  
Minutes

**PROCEDURAL BUSINESS:**

Mr. Adam Bussard, Chairperson elect called the meeting to order at 10:00 a.m. at the Mid-State Special Education Office, 202 Prairie, Morrisonville, Illinois.

**MEMBERS PRESENT:**

Mr. Gary DePatis, Morrisonville; Dr. Gregory Fuerstenau, Taylorville; Mr. Fred Lamkey, Edinburg; Dr. David Lett, Pana; Mr. Brad Turner, Mulberry Grove; Mr. Wes Olson, Bond County; Mr. Adam Bussard, Brownstown; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Aaron Hopper, Panhandle; Mr. David Powell, Hillsboro.

**MEMBERS ABSENT:**

Dr. Scott Doerr, Nokomis; Mr. Mike Kelly, Carlinville

**PRESENTATION OF PROXIES:**

Mr. Ron Graham, South Fork – Mr. Chris Clark; Ms. Deb Philpot, St. Elmo – Mr. Adam Bussard; Mr. Jeff Strieker, Litchfield – Mr. David Powell.

**OTHERS PRESENT:**

Mrs. Brenda Patrick, Director; Mrs. Angie Armour, Assistant Director; Mrs. Crystal Lawler, Assistant Director; Mrs. Jeanne Vancil, Comptroller; Mrs. Shelly Rexroad, Business Manager, Ms. Susan Sullivan, Executive Secretary.

**CONSENT AGENDA:**

Presented for review and approval:

- Regular Session & Executive Session Minutes from August 19, 2015,
- Destruction of Executive Session audio recordings older than 18 months (none),
- August Monthly payables totaling \$57,844.95
  - \$53,136.82 – MSSE Central
  - \$779.00 – CR/MSSE
  - \$1,105.13 – BF/MSSE
  - \$2,914.00– MC/Mid-State Special Education
  - Notable Expenses
    - Audit Fees
    - Treasurer’s Bond
    - Addition of Cash Pays totaling \$49,312.95. These are the final IDEA payments to the regions and the districts that we had to get on the books.
- Statement of Position as of August 31, 2015, balances with the ending monthly fund balance of \$982,277.34,
- Receipts vs. Expenditures Report.

Motion to approve all items on the consent agenda: Mr. Well; second, Dr. Fuerstenau. Roll call yielded 14 yeas, 0 nays. Motion carried.

## **DIRECTOR'S REPORT:**

**FY15 District Salary Report** – Mrs. Patrick presented the FY15 District Administrator and Teacher Salary & Benefits Report.

Motion to approve the FY15 District Administrator and Teacher Salary & Benefits Report: Dr. Fuerstenau; second, Mr. Olson. Roll call yielded 13 yeas, 0 nays. Motion carried.

**Vendor Contract's Over \$25,000** – Mrs. Patrick informed the board of Vendor Contract's over \$25,000 for FY15.

**Shared Service & Outsourcing Report** – The Shared Service & Outsourcing Report for FY15 audit was disseminated to the board.

**Orphanage Claims** – In the past some districts have received notice of over payment of Orphanage Reimbursement. Mrs. Patrick reminded the board to not request the early Orphanage Reimbursement.

**Infinitec** – Mrs. Pattie Hamlin recently attended an Infinitec meeting. Mrs. Patrick distributed notes that Mrs. Hamlin took at the meeting. Infinitec is accessible to all staff in each district.

**Focused Monitoring** – Mrs. Patrick advised the board that one of our member districts has been tapped for a Focused Monitoring visit. The compliance visit is related to Indicator 5A. Data is being checked and pulled for each district. The official information should be listed on the District Special Education Profile. That system is located on IWAS and currently "Under Maintenance" and the information is not available. We have pulled the numbers and percentages for this year. Distributed was a chart Mrs. Hamlin created that reflects where districts are as of today.

The Indicator 5A Targets are:

- FY15 = 55%
- FY16 = 56%
- FY17 = 57%
- FY18 = 58%

**Illinois LRE Data Cohort 6** – ISBE is seeking volunteers for Illinois LRE Data Cohort 6. The purpose of the LRE Data Cohort is to provide districts hands-on collaborative assistance in examining their data to enhance placement options Indicator 5A for students with disabilities. This indicator focuses on the percent of children with IEPs ages 6 – 21 served inside the regular (general) education class 80% or more of the day. Districts who volunteer for the cohort and are chosen to participate will work with state technical assistance providers on modules that guide the process. Participating cohort districts will form a team and partake in three work session. The application deadline is October 2, 2015.

## **UNFINISHED BUSINESS:**

None

## **NEW BUSINESS:**

**Directors Goals & MSSE Action Plan** – Mrs. Patrick recommended approval of the FY16 Directors Goals and FY16 MSSE Action Plan.

Motion to approve FY16 Director’s Goals and FY16 MSSE Action Plan as recommended: Mr. Well; second Mr. Turner. Voice vote yielded 14 yeas, 0 nays, 0 abstain. Motion carried.

**EXECUTIVE SESSION:**

None

**ACTION FOLLOWING EXECUTIVE SESSION:**

None

**DISCUSSION:**

The next monthly meeting is scheduled for Wednesday, October 21, 2015 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville.

**ADJOURNMENT:**

Motion to adjourn at 10:15 a.m.: Dr. Fuerstenau; second, Dr. Lett. Voice vote was unanimous. Motion carried.

Respectfully submitted,  
Ms. Susan Sullivan, Recording Secretary

\_\_\_\_\_

Chairperson

\_\_\_\_\_

Date

\_\_\_\_\_

Secretary

\_\_\_\_\_

Date