

MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
February 17, 2016
Minutes

PROCEDURAL BUSINESS:

Mr. Jeff Strieker, Chairperson called the meeting to order at 10:02 a.m. at the Mid-State Special Education Office, 202 Prairie, Morrisonville, Illinois.

MEMBERS PRESENT:

Mr. Gary DePatis, Morrisonville; Dr. David Lett, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Brad Turner, Mulberry Grove; Mr. Wes Olson, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. David Powell, Hillsboro; Mr. Jeff Strieker, Litchfield.

MEMBERS ABSENT:

Dr. Gregory Fuerstenau, Taylorville; Mr. Fred Lamkey, Edinburg; Mr. Rich Well, Vandalia.

PRESENTATION OF PROXIES:

None

OTHERS PRESENT:

Mrs. Brenda Patrick, Director; Mrs. Angie Armour, Assistant Director; Mrs. Crystal Lawler, Assistant Director; Mrs. Jeanne Vancil, Comptroller; Mrs. Shelly Rexroad, Business Manager; Ms. Susan Sullivan, Executive Secretary.

CONSENT AGENDA:

Presented for review and approval:

- Regular Session & Executive Session Minutes from January 20, 2016,
- Destruction of Executive Session audio recordings older than 18 months (none),
- Monthly payables totaling \$207,126.69,
 - \$204,602.32 – MSSE Central
 - \$235.92 – CR/MSSE
 - \$1,192.85 – BF/MSSE
 - \$1,095.60 – MC/MSSE
 - Notable Expenses
 - CTI Annual Domain Fee
 - CPI Annual Instructor Renewal for M. Rovey
- Receipts vs. Expenditures Report,
- Statement of Position as of January 31, 2016, balances with the ending monthly fund balance of \$1,719,709.05,
- The report reflects that Revenues are currently at 66.30%; expenditures are at 55.79% due to the inclusion of Flow Through Personnel and IDEA dollars to the regions,
- 2nd Quarter Personnel Reimbursement was vouchered.12/31/15 but has not been disbursed to date.

Motion to approve all items on the consent agenda: Dr. Lett; second, Mr. DePatis. Roll call yielded 13 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

GoSolutions – MSSE is working with GoSolutions to complete a self-audit. This process is being completed due to the letter that all districts received from the Office of Inspector General. A random review of Medicaid claims from 11/12 were completed and found that there were numerous errors. We have worked with our providers, GoSolutions, and they indicated that all districts would be able to conduct self-audits. The districts completing the self-audit and reporting any discrepancies would face lesser penalties than those who do not elect to complete the self-audit. This project will take a significant amount of work and time. We are working with our staff to make certain they are following all of the required documentation. I continue to have concerns that we may have some areas that we need to improve upon.

Excess Cost – Mrs. Patrick reported that Excess Cost has been completed and submitted by all sixteen member districts. The process continues to be a major project. Jeanne Vancil and Shelly Rexroad have reviewed the process. They have devised a plan to improve the FY17 Excess Cost requirement

IEP Facilitation Pilot – Gary DePatis has agreed for Morrisonville to participate in the IEP Facilitation pilot. I will be attending an intensive training in April and plan to be involved in the pilot. We will be sharing updates on how the process is going. The feedback I have received indicates IEP Facilitation provides a positive influence on the IEP meeting process.

Legal In-Service – Merry Rhoades will provide an administrative in-service to assist districts and administrators prepare for the implementation of Senate Bill 100. The in-service will be held on February 19, 2016 at LLCC in Litchfield.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

FY16 MSSE Central & Consolidated Budget Amendments – Mrs. Vancil provided a detailed summary of the amendments.

Motion to approve the FY16 budget amendments as presented: Dr. Lett; second, Mr. Graham. Roll call yielded 13 yeas, 0 nays, 0 abstain. Motion carried.

Resolution for Section 125 Plan - A resolution for Section 125 Plan as IMRF Earnings was presented to the board. MSSE is in the process of going through an IMRF audit. IMRF has directed MSSE to complete this form to reflect how we are including compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings.

Motion to approve the resolution as presented: Mr. DePatis; second, Mr. Turner. Roll call yielded 13 yeas, 0 nays, 0 abstain. Motion carried.

First Reading of Policy Updates – Mrs. Patrick provided the following policy updates for the first reading and approval:

- 2:200 Types of School Board Meetings
- 2:220 – E2 Motion to Adjourn to Closed Meeting
- 5:90 Abused and Neglected Child Reporting
- 5:100 Staff Development Program
- 7:100 Health, Eye, and Dental Examinations; Immunization and Exclusion of Students
- 7:290 Suicide and Depression Awareness and Prevention - New
- 7:340 Student Records

Motion to approve of the first reading of policy updates as presented: Dr. Lett; second, Mr. Graham. Roll call yielded 13 yeas, 0 nays. Motion carried.

EXECUTIVE SESSION:

None

ACTION FOLLOWING EXECUTIVE SESSION:

New Hire – Pattie Hamlin, Christian Region Assistant Director for FY17.

New Hire – Scarlett Jameson, School Social Worker for FY17 pending successful completion of the background checks. Ms. Jameson will be assigned to St. Elmo, Brownstown, Ramsey, and Mulberry Grove.

Motion to approve employment recommendations as presented: Mr. Graham; second, Mr. DePatis. Roll call yielded 13 yeas, 0 nays. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Wednesday, March 16, 2016 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville.

ADJOURNMENT:

Motion to adjourn at 10:20 a.m.: Mr. DePatis; second, Mr.Hopper. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Ms. Susan Sullivan, Recording Secretary

Chairperson

Date

Executive Secretary

Date