

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
November 15, 2011**

Chairperson, Dr. Gregg Fuerstenau called the meeting to order at 10:00 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

MEMBERS PRESENT:

Ms. Ann Chandler, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Mr. Scott Doerr, Nokomis; Mr. Mike Gauch, Mulberry Grove; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Ms. Connie Woods, Panhandle; Mr. David Powell, Hillsboro; Mr. Chad Allison, Litchfield.

PRESENTATION OF PROXIES:

Mr. Mike Gauch, Mulberry Grove, for Mr. Rich Well, Vandalia; Mr. David Powell, Hillsboro, for Mr. Jeff Strieker, Bond County.

MEMBERS ABSENT:

Mr. Bob Pritchett, South Fork; Mr. Jeff Strieker, Bond County; Mr. Doug Slover, Brownstown; Ms. Deb Philpot, St. Elmo; Mr. Rich Well, Vandalia;.

OTHERS PRESENT:

Ms. Alison Boutcher, Director; Brenda Patrick, Assistant Director Christian Region; Ms. Angie Armour, Assistant Director Montgomery Co./Carlinville Region; Ms. Crystal Lawler, Assistant Director Bond/Fayette Region; and Ms. Tammy Hadley, Secretary/Recorder. Visitors: Chad Langheim, Principal in Panhandle CUSD #2; Adrienne Lauff, MSSE Physical Therapist; Beth Conran, The Menta Group; and from Cornerstone Academy: Ms. Mathews, culinary arts teacher; Ms. Pfiefer, teaching assistant and van driver; and students Breanna, Cassi, and Bryce.

Following roll call, Dr. Fuerstenau recognized visitors and thanked the students and staff from Cornerstone Academy for preparing and serving the breakfast buffet.

CONSENT AGENDA:

Presented for review and approval:

- Regular Session Minutes from October 18, 2011.
- Recommendation for destruction of Executive Session audio recordings older than 18 months – May 25, 2010
- Payables lists – Total \$528,733.01
 - \$514,936.74 = MSSE Central
 - \$2,410.50 = CR/MSSE
 - \$5,115.22 = BF/MSSE
 - \$6,270.55 = MC/MSSE
- Statement of Position – as of September 30, 2011, the fund balance for MSSE was \$1,240,369.56.
- Receipts vs. Expenditures – Ms. Boutcher presented the receipts vs. expenditures report.

Motion to approve all items on the consent agenda: Mr. Powell; second, Mr. Allison. Roll call yielded 13 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

You Make the Difference Award – Ms. Boutcher shared a thank you from one of last quarter's recipients, Amanda Cunningham. She then recognized and presented Adrienne Lauff, MSSE Physical Therapist with this quarter's award. In addition, Ms. Boutcher shared the nomination of Adrienne submitted by Assistant Director, Brenda Patrick.

Joint Committee Update – Ms. Boutcher reported that she met with the MSSE Central Joint Committee on November 7, 2011. Committee members included Crystal Lawler, Bond/Fayette Region Assistant Director, Meg Marquardt, Bond/Fayette School Psychologist, and Brenda Siegrist, Christian Region School Social Worker. The group reviewed the purpose of the committee and completed the five legally required tasks. Ms. Boutcher also met with Christian Region and Montgomery Region whose tasks are also completed.

UNFINISHED BUSINESS:

Second Reading: Social Media and Internet Use Policy Revisions – Ms. Boutcher presented the final revisions on the policies, noting that both Travis Bushue, human resource consultant, and Laura Hemmer, legal counsel, reviewed the policies and provided input as well as the policy committee.

Motion to approve policies 5:125 Personal Technology and Social Media; Usage and Conduct and 6:235 Access to Electronic Networks and its accompanying administrative procedures: Mr. Allison; second, Mr. Doerr. Voice vote was unanimous. Motion carried.

NEW BUSINESS:

First Reading: Policy Updates – Ms. Boutcher presented the following policies for first reading:

- 2:250 – Access to the Joint Agreement's Public Records
- 4:80 – Accounting and Audits
- 5:90 – Abused and Neglected Child Reporting
- 5:100 – Staff Development Program
- 5:200 – Terms and Conditions of Employment and Dismissal
- 5:240 – Suspension

Motion to recognize first reading of policy updates: Ms. Wood; second, Mr. Allison. Voice vote was unanimous. Motion carried.

Legal Fees Procedures – Ms. Boutcher reported that in October, the region boards discussed and agreed that there should be a revision to the legal fees procedures to give the regions more authority on the legal fees in their respective regions. Ms. Boutcher also presented the new procedures for approval.

Motion to amend the legal fees procedures: Mr. Kelly; second, Mr. Allison. Voice vote was unanimous. Motion carried.

Motion to approve the new legal fees procedures: Mr. Gauch; second, Dr. Lett. Voice vote was unanimous. Motion carried.

Cornerstone Academy Update – Beth Conran from The Menta Group provided an update of student progress at Cornerstone Academy. Additionally, there was discussion with the superintendents regarding how they would like to see the progress reports presented in the future and how often they would like the information presented. Superintendents asked for quarterly reports to be emailed directly to them as well as an update at the MSSE board meetings following each semester.

DISCUSSION:

The next monthly meeting is scheduled for Tuesday, December 20, 2011, at 11:00 a.m. at the Mid-State Central Office in Morrisonville. Following the meeting, lunch will be provided by Cornerstone Academy.

ADJOURNMENT:

Motion to adjourn at 10:55 a.m.: Dr. Lett; second, Ms. Wood. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date