

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
March 20, 2012**

PROCEDURAL BUSINESS:

Chairperson, Dr. Gregg Fuerstenau called the meeting to order at 10:00 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Ms. Ann Chandler, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Mr. Tim Page, Nokomis (attending for Dr. Scott Doerr, Nokomis); Mr. Mike Gauch, Mulberry Grove; Mr. Jeff Strieker, Bond County (arrived at 10:10 a.m.); Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Ms. Connie Woods, Panhandle; Mr. David Powell, Hillsboro; Mr. Chad Allison, Litchfield.

Presentation of Proxies – Mr. Tim Page, Nokomis, for Dr. Scott Doerr, Nokomis.

Members Absent – Mr. Bob Pritchett, South Fork; Mr. Doug Slover, Brownstown; Ms. Deb Philpot, St. Elmo;

Others Present – Ms. Alison Boutcher, Director; Ms. Brenda Patrick, Assistant Director Christian Region; Ms. Angie Armour, Assistant Director Montgomery Co./Carlinville Region; Ms. Crystal Lawler, Assistant Director Bond/Fayette Region; and Ms. Tammy Hadley, Secretary/Recorder.

CONSENT AGENDA:

Presented for review and approval:

- Regular and Executive Session Minutes from February 21, 2012.
- Recommendation for destruction of Executive Session audio recordings older than 18 months – none to destroy.
- Payables lists – Total \$471,784.75
 - \$445,817.58 = MSSE Central
 - \$4,946.50 = CR/MSSE
 - \$19,029.21 = BF/MSSE
 - \$1,991.46 = MC/MSSE
- Statement of Position – as of February 29, 2012, the fund balance for MSSE was \$937,625.78.
- Receipts vs. Expenditures – Ms. Boutcher presented the receipts vs. expenditures report.

Motion to approve all items on the consent agenda: Mr. Well; second, Mr. Allison. Roll call yielded 12 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

District Disability Data – Ms. Boutcher presented information for each district from the state based on data from 2010-2011 showing the number of students with IEPs, the percentage that number is of the total district population, and the comparative percentages for the past four years. It also includes the number of students in each

disability category and for each category, the number of students in each educational environment. Additionally, Ms. Boutcher provided a copy of the Part B State Performance Plan for Indicator 5 which monitors FAPE in the LRE. As programs and services are reviewed, the administration staff will be analyzing this information.

Special Education Funding – Ms. Boutcher provided information on the historical background of special education funding, IAASE’s position on special education funding as well as their current efforts, and data on the possible effects for member districts.

Legal Fees – Ms. Boutcher presented a letter from Tueth, Keeney, Cooper, Mohan & Jackstadt regarding the benefits of the retainer status, which continues to be \$35 per month, as well as the 2012 rate schedule for attorney fees. The retainer status results in a \$10 discount on the hourly attorney fee rate. New retainer benefits include an annual in-service at no charge and the reduction in travel time charged.

UNFINISHED BUSINESS:

Second Reading and Adoption of New Policy and Policy Updates – Ms. Boutcher presented and recommended approval of the following policies noting that all updates comply with changes in the law.

- New policy:
 - 5:130 – Responsibilities concerning Internal Information
- Policy Updates:
 - 2:190 – Mailing lists for Receiving board Material
 - 2:200 – Types of Board Meetings
 - 5:10 – Equal Employment Opportunity and Minority Recruitment
 - 5:30 – Hiring Process and Criteria
 - 5:125 – Personal Technology and Social Media: Usage and conduct
 - 5:190 – Teacher Qualifications

Motion to approve new policy and policy updates: Mr. Allison; second, Mr. Strieker. Voice vote was unanimous. Motion carried.

NEW BUSINESS:

Renewal of Contract with Therakids – Ms. Boutcher presented an addendum to the services agreement with Therakids for occupational and physical therapy services. She explained there has been no rate increase for the past four years. The addendum reflects a \$.70 per hour increase for therapists and a \$.68 per hour increase for assistants.

Motion to approve the addendum to the contract with Therakids: Mr. Well; second, Mr. Allison. Roll call yielded 13 yeas, 0 nays. Motion carried.

Letter of Retirement – Ms. Boutcher presented a letter of retirement from Sheri VonBehren, Vision Itinerant Teacher for MSSE. The anticipated ERO cost to MSSE payable in FY13 will be at least \$52,465. While this will be a difficult position to fill, Ms. Boutcher reported that she has two candidates to interview.

Motion to accept Sheri VonBehren's letter of retirement effective at the end of the 2011-2012 school year: Mr. Well; second, Mr. Gauch. Roll call yielded 13 yeas, 0 nays. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Tuesday, April 17, 2012 at 10:00 a.m. at the Mid-State Central Office in Morrisonville.

ADJOURNMENT:

Motion to adjourn at 10:26 a.m.: Mr. Powell; second, Mr. Strieker. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date