

**MID-STATE SPECIAL EDUCATION  
EXECUTIVE COMMITTEE MEETING  
April 17, 2012**

**PROCEDURAL BUSINESS:**

Chairperson, Dr. Gregg Fuerstenau called the meeting to order at 10:08 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

**Members Present** – Ms. Ann Chandler, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Dr. Scott Doerr, Nokomis; Mr. Jeff Strieker, Bond County; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. David Powell, Hillsboro; Mr. Chad Allison, Litchfield.

**Presentation of Proxies** – None

**Members Absent** – Mr. Bob Pritchett, South Fork; Mr. Mike Gauch, Mulberry Grove; Mr. Doug Slover, Brownstown; Ms. Deb Philpot, St. Elmo; Ms. Connie Woods, Panhandle.

**Others Present** – Ms. Alison Boutcher, Director; Ms. Brenda Patrick, Assistant Director Christian Region; Ms. Angie Armour, Assistant Director Montgomery Co./Carlinville Region; Ms. Crystal Lawler, Assistant Director Bond/Fayette Region; and Ms. Tammy Hadley, Secretary/Recorder. Visitor: Dan Brown, intern with Dr. Lett.

**CONSENT AGENDA:**

Presented for review and approval:

- Regular Session Minutes from March 20, 2012.
- Recommendation for destruction of Executive Session audio recordings older than 18 months – none to destroy.
- Payables lists – Total \$126,247.22
  - \$111,911.21 = MSSE Central
  - \$1,984.79 = CR/MSSE
  - \$5,666.68 = BF/MSSE
  - \$6,684.54 = MC/MSSE
- Statement of Position – as of March 30, 2012, the fund balance for MSSE was \$710,599.05.
- Receipts vs. Expenditures – Ms. Boutcher presented the receipts vs. expenditures report.

**Motion to approve all items on the consent agenda: Mr. Strieker; second, Mr. Well. Roll call yielded 11 yeas, 0 nays. Motion carried.**

**DIRECTOR'S REPORT:**

**Revised Evaluation Tools & Job Descriptions** – Ms. Boutcher reported that the evaluation tools for MSSE Central certified personnel have been revised to include the four required categories – excellent, proficient, needs improvement, and unsatisfactory. Additionally, Ms. Patrick and Ms. Armour have been working on a new special education teacher evaluation tool using the Danielson framework, which is not the evaluation tool

required under PERA. A decision will be made in the future as to whether to use this tool or adopt the state default tool. We will provide a Danielson training for our administrators and some teachers from Christian and Montgomery/Carlinville Regions in August. Ms. Boutcher has been updating the job descriptions for special education teacher, early childhood special education teacher, speech/language pathologist, and educational support personnel.

**Egyptian Trust Update** – Ms. Boutcher reported that at the March meeting of the Egyptian Trust Executive Committee and Board of Managers, they indicated that things seem to be moving in the right direction this year. The IBNR (Incurred But Not Reported) number has been decreasing which is a good sign, and they expect it to continue on this trend through September. At the May 9<sup>th</sup> meeting, they will discuss recommended changes in benefits as well as the premium rate. Ms. Boutcher is unable to attend this meeting, so Jeanne Vancil will attend in her place.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**Renewal of Contracts** – Ms. Boutcher presented the following contracts for renewal:

Computer Techniques, Inc. – computer services; increased from \$3700/month to \$3848/month, no increase for three years, provides invaluable services.

**Motion to approve renewal of contract with Computer Techniques: Mr. Well; second, Mr. Kelly. Roll call yielded 10 yeas, 1 nay. Motion carried.**

Customized Technology, Inc. – IEP program; annual fee of \$8400, no change from last year.

**Motion to approve renewal of contract with Customized Technology, Inc.: Mr. Kelly; second, Mr. Allison. Roll call yielded 11 yeas, 0 nays. Motion carried.**

Central Illinois Hearing – audiological services; no change in fees.

**Motion to approve renewal of contract with Central Illinois Hearing: Mr. Well; second, Mr. Strieker. Roll call yielded 11 yeas, 0 nays. Motion carried.**

Greenville Hearing Center – audiological services; one fee change – ear molds increased from \$90 to \$100.

**Motion to approve renewal of contract with Greenville Hearing Center: Mr. Strieker; second, Mr. Well. Roll call yielded 10 yeas, 1 nay. Motion carried.**

Infinitec – assistive technology coalition; annual fee based upon \$.55 per child enrolled in member districts which is approximately \$10,000, no change from last year.

**Motion to approve renewal of contract with Infinitec: Mr. Allison; second, Dr. Doerr. Roll call yielded 11 yeas, 0 nays. Motion carried.**

**Resolution to Borrow for Christian Region** – Ms. Boutcher explained that just as last year, Christian Region is in a situation where they need to borrow during the month of

June due to the lack of personnel flow from state. Ms. Boutcher presented three separate resolutions to borrow to be acted:

1<sup>st</sup> Resolution – dated June 13, 2012, not to exceed \$145,000.00.

**Motion to approve resolution to borrow: Ms. Chandler; second, Mr. Powell. Roll call yielded 11 yeas, 0 nays. Motion carried.**

2<sup>nd</sup> Resolution – dated June 19, 2012, not to exceed \$55,000.00.

**Motion to approve resolution to borrow: Ms. Chandler; second, Mr. Powell. Roll call yielded 11 yeas, 0 nays. Motion carried.**

3<sup>rd</sup> Resolution – dated June 28, 2012, not to exceed \$50,000.00.

**Motion to approve resolution to borrow: Mr. Allison; second, Ms. Chandler. Roll call yielded 11 yeas, 0 nays. Motion carried.**

Note: Dr. Lett voted in favor of approving the resolutions to borrow; however, his vote was in protest as Christian Region would have a \$450,000 fund balance and would not need to borrow if the state would make their payments on time.

**Contracting Services** – Ms. Boutcher explained that Rochester School District is interested in continuing contractual services for OT supervision one day a week for the 2012-2013 school year. They are also in need of some vision itinerant services. Ms. Boutcher said we are in a position to accommodate them. She requested authorization to negotiate a contract with them for the 2012-2013 school year.

**Motion to grant authorization to negotiate contractual services with Rochester School District: Mr. Powell; second, Ms. Ritter. Roll call yielded 11 yeas, 0 nays. Motion carried.**

#### **EXECUTIVE SESSION:**

**Motion to enter executive session at 10:28 a.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Joint Agreement: Mr. Powell; second, Mr. Well. Roll call yielded 11 yeas, 0 nays. Motion carried.**

**Motion to return to open session at 10:40 a.m.: Ms. Chandler; second, Ms. Woods. Roll call yielded 11 yeas, 0 nays. Motion carried.**

#### **ACTION FOLLOWING EXECUTIVE SESSION:**

**Motion to approve employment of Karen Preyer as a vision itinerant teacher for the start of the 2012-2013 school year: Mr. Well; second, Mr. Strieker. Roll call yielded 11 yeas, 0 nays. Motion carried**

**Motion to approve renewal of Assistant Directors' contracts, effective July 1, 2012 through June 30, 2013 with the approved 6% retirement increase for Crystal Lawler and a salary freeze for Brenda Patrick and Angie Armour: Mr. Allison; second, Mr. Strieker. Roll call yielded 11 yeas, 0 nays. Motion carried**

**Motion to approve the FY13 salaries as recommended by the Finance/Policy Committee: Mr. Well; second, Mr. Allison. Roll call yielded 11 yeas, 0 nays.  
Motion carried**

**DISCUSSION:**

The next monthly meeting is scheduled for Tuesday, May 15, 2012 at 10:00 a.m. at the Mid-State Central Office in Morrisonville. Retiring superintendents will be recognized at this meeting.

**ADJOURNMENT:**

**Motion to adjourn at 10:44 a.m.: Mr. Powell; second, Mr. Allison. Voice vote was unanimous. Motion carried.**

Respectfully submitted,  
Mrs. Tammy Hadley, Recorder

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date