

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
May 15, 2012**

PROCEDURAL BUSINESS:

Chairperson, Dr. Gregg Fuerstenau called the meeting to order at 10:05 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Ms. Ann Chandler, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Dr. Scott Doerr, Nokomis; Mr. Jeff Strieker, Bond County; Ms. Deb Philpot, St. Elmo (arrived at 10:10); Mr. Rich Well, Vandalia; Mr. Mike Kelly, Carlinville; Ms. Connie Woods, Panhandle; Mr. David Powell, Hillsboro; Mr. Chad Allison, Litchfield.

Presentation of Proxies – None

Members Absent – Mr. Bob Pritchett, South Fork; Mr. Mike Gauch, Mulberry Grove; Mr. Doug Slover, Brownstown; Ms. Melissa Ritter, Ramsey.

Others Present – Ms. Alison Boutcher, Director; Ms. Brenda Patrick, Assistant Director Christian Region; Ms. Angie Armour, Assistant Director Montgomery Co./Carlinville Region; Ms. Crystal Lawler, Assistant Director Bond/Fayette Region; and Ms. Tammy Hadley, Secretary/Recorder. Visitors: Aaron Hopper, Panhandle Principal; Sabrina Jones, Morrisonville Special Education Teacher working on administrative certificate; Jeanne Vancil, MSSE Comptroller.

CONSENT AGENDA:

Presented for review and approval:

- Regular Session Minutes from April 17, 2012.
- Recommendation for destruction of Executive Session audio recordings older than 18 months – none to destroy.
- Payables lists – Total \$516,240.22
 - \$487,101.60 = MSSE Central
 - \$13,319.40 = CR/MSSE
 - \$14,182.64 = BF/MSSE
 - \$1,636.58 = MC/MSSE
- Statement of Position – as of March 30, 2012, the fund balance for MSSE was \$1,044,502.97.
- Receipts vs. Expenditures – Ms. Boutcher presented the receipts vs. expenditures report.

Motion to approve all items on the consent agenda: Mr. Well; second, Mr. Allison. Roll call yielded 11 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

Recognition of Retiring Superintendents – Ms. Boutcher recognized retiring superintendents Ann Chandler, Connie Woods, and Bob Pritchett, and thanked them for their support of programs and services to children with disabilities.

You Make the Difference Award – Ms. Boutcher recognized and presented Tammy Hadley with the 4th quarter award. Tammy has been with Mid-State for 10 years.

Egyptian Trust Update – Ms. Boutcher reported that the board approved an 8.5% premium increase effective September 1, 2012, which is much lower than last year's 18% increase. The trust still has a negative fund balance, but last year's premium increase allowed them to cut that deficit in half. Their hope is that this premium increase will bring the trust back into the positive. Also approved were the following benefit changes:

- Decrease Silver and Bronze Plan co-pays for brand drugs
- Change prescription benefit management services from Express Script to CVS Caremark. The trust projects a resultant savings of \$1.3 million.
- Continue the Consult A Doctor program. There were just under 1000 consultations in the first quarter.
- Coverage of some additional preventive services for women at 100%, including contraceptives, to comply with the federal law on health care reform.
- Increase in the rates for the voluntary dental and vision programs.
- The board also authorized the trust officers, attorney, actuary and consultants to broker an agreement with Quantum Health to provide coordinated health care services. The goal is to improve customer service and reduce medical cost trends due to improved coordination of care.

Maintenance of Effort – Ms. Boutcher reported that she received the Maintenance of Effort report for each district from ISBE. She explained the reports and provided each superintendent with their individual report.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Insurance Renewal – In Travis Bushue's absence Ms. Boutcher explained the property/casualty and workers' compensation Prairie State Insurance renewal.

- 2012-2013 Property & Casualty increased 8% for a total cost of \$13,814.
- 2012-2013 Workers' Compensation increased 11% for a total cost of \$60,819. The Gallagher Basset Loss Control Service increased from one day to three days because of the Experience Modification Factor of 1.20.

Motion to approve property/casualty and workers' compensation insurance renewal: Mr. Strieker; second, Ms. Chandler. Roll call yielded 12 yeas, 0 nays. Motion carried.

Renewal of Contracts – Ms. Boutcher presented the following contracts for renewal:

Mose, Yockey, Brown & Kull – auditing services; estimated total cost of \$18,100. The actual cost this past year was \$20,500.

Garella Pest Control – no change in rate, \$50 per monthly visit.

Steve Sheedy – building maintenance/cleaning; no change in rate of pay, currently \$13/hour.

Schmedeke Mowing and Landscaping – lawn care and snow removal; no change in rates – \$50 per time for mowing, \$70 for snow removal on driveways/parking lots and \$55 for snow removal on sidewalks; \$75 for salt on driveways/parking lots and \$40 for salt on sidewalks (subject to change depending upon the price of salt).

Renken Professional Services – asbestos control program, no change in rates - \$300 for 6-month surveillance, \$450 for AHERA 3-year re-inspection, \$150 for designated person responsibilities, \$50 per person or \$200 minimum for custodial/maintenance training.

Mary Gherardini – HI supervision; no change in rates - \$53/hour (maximum of 30 hours) and mileage at \$.51 per mile.

Motion to approve renewal of all contracts presented: Mr. Well; second, Mr. Kelly. Roll call yielded 12 yeas, 0 nays. Motion carried.

Leases for Christian Region and Montgomery Co./Carlinville Region – Ms. Boutcher recommended keeping the annual lease for both regions for FY13 be set at \$10,000 each. As in FY12, this amount will just be deducted from their IDEA allocations.

Motion to approve leases for Christian Region and Montgomery Co./Carlinville Region: Mr. Well; second, Mr. Kelly. Roll call yielded 12 yeas, 0 nays. Motion carried.

Contracts with Rochester School District – Ms. Boutcher explained that Rochester School District is not meeting until next week, so they have not yet approved the contracts proposed to them.

FY13 Proposed Budget – Ms. Boutcher presented the proposed budget for FY13. Any necessary adjustments will be made prior to the August Budget Hearing and Governing Board Meeting. This budget reflects an overall decrease of 2.12% from FY12 to FY13.

Motion to approve the FY13 MSSE Central Proposed Budget: Mr. Well; second, Mr. Allison. Roll call yielded 12 yeas, 0 nays. Motion carried.

Motion to approve the FY13 MSSE Consolidated Proposed Budget: Ms. Philpot; second, Mr. Powell. Roll call yielded 12 yeas, 0 nays. Motion carried.

First Policy Reading – Ms. Boutcher presented for first reading policy 5:260 which requires background checks on student teachers.

Motion to approve first reading of policy 5:260: Mr. Allison; second, Ms. Wood. Voice vote was unanimous. Motion carried.

EXECUTIVE SESSION:

Motion to enter executive session at 10:40 a.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Joint Agreement: Mr. Well; second, Dr. Lett. Roll call yielded 12 yeas, 0 nays. Motion carried.

Motion to return to open session at 11:45 a.m.: Mr. Well; second, Mr. Allison. Roll call yielded 12 yeas, 0 nays. Motion carried.

ACTION FOLLOWING EXECUTIVE SESSION:

Motion to approve the Program Coordinator position for Bond County Unit #2 be a BCCU district employee starting with the 2012-2013 school year: Mr. Well; second, Mr. Allison. Roll call yielded 12 yeas, 0 nays. Motion carried

Motion to approve Director’s salary for FY13, \$118,584.09: Ms. Woods; second, Mr. Strieker. Roll call yielded 8 yeas, 1 nay, 3 abstains. Motion carried

DISCUSSION:

The next monthly meeting is scheduled for Tuesday, June 19, 2012 at 10:00 a.m. at the Mid-State Central Office in Morrisonville.

ADJOURNMENT:

Motion to adjourn at 11:49 a.m.: Mr. Allison; second, Ms. Chandler. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder
