

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING
September 18, 2012**

PROCEDURAL BUSINESS:

Chairperson, Mr. David Powell called the meeting to order at 10:00 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Mr. Jerry Wesley, Morrisonville; Ms. Patty Wood, Edinburg; Mr. Dave Dively, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Jeff Strieker, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo (arrived at 10:12); Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. David Powell, Hillsboro; Mr. Chad Allison, Litchfield.

Presentation of Proxies – Mr. Dave Dively, Pana for Dr. David Lett, Pana.

Members Absent – Dr. Gregg Fuerstenau, Taylorville; Dr. David Lett, Pana; Mr. Mike Gauch, Mulberry Grove.

Others Present – Ms. Alison Boutcher, Director; Ms. Brenda Patrick, Assistant Director Christian Region; Ms. Angie Armour, Assistant Director Montgomery Co./Carlinville Region; Ms. Crystal Lawler, Assistant Director Bond/Fayette Region; and Ms. Tammy Hadley, Secretary/Recorder.

CONSENT AGENDA:

Presented for review and approval:

- Regular and Executive Session Minutes from August 21, 2012.
- Recommendation for destruction of Executive Session audio recordings older than 18 months – March, 22, 2011
- Payables list – total \$64,175.95
 - \$52,398.34 = MSSE Central
 - \$1,655.38 = CR/MSSE
 - \$4,585.13 = BF/MSSE
 - \$5,537.10 = MC/MSSE
- Statement of Position – as of August 31, 2012, the fund balance for MSSE was \$789,778.94.
- Receipts vs. Expenditures – Ms. Boutcher presented the receipts vs. expenditures report.

Motion to approve all items on the consent agenda: Mr. Well; second, Ms. Wood. Roll call yielded 13 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

Ms. Boutcher presented and explained three required reports:

- District Administrator's and Teacher Salary Reports for FY13 – as a cooperative we are not required to post these reports as districts are; however, the past few years we have posted the administrative salary reports. Since districts are now

required to post the teacher salary report, we are also posting teacher salary reports for Christian Region and Montgomery Co./Carlinville Region.

- Vendor Contracts over \$25,000 for FY12 – listing which consists of only three vendors will be posted to our website. Ms. Boutcher noted that we will add a comment that Therakids is a female owned business.
- Shared Service & Outsourcing Report for FY12 Audit – additional report now required to be part of district and cooperative audits. Ms. Boutcher noted that all the services listed are outsourcing except for the services we share with Rochester School District. Our Occupational Therapist and Vision Itinerant Teacher are contracted to provide some services for Rochester.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

FY13 MSSE Action Plan – Ms. Boutcher presented the action plan indicating it had been streamlined this year in order to concentrate more resources toward activities that will assist teachers in improving students’ progress and teacher evaluation. Focus areas include Adequate Yearly Progress in Reading and Math, Danielson’s Framework for Teaching, Teacher Evaluation, and Recognition.

Motion to approve FY13 MSSE Action Plan: Mr. Graham; second, Mr. Allison. Voice vote was unanimous. Motion carried.

FY13 Director’s Goals – Ms. Boutcher presented the director’s goals and explained that the only change to this year’s goals is the addition of completion of transition activities in preparation for a new Director and possible reorganization in FY14.

Motion to approve FY13 Director’s Goals: Ms. Wood; second, Ms. Ritter. Voice vote was unanimous. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Tuesday, October 16, 2012 at 10:00 a.m. at the Mid-State Central Office in Morrisonville. The Transition Committee will meet immediately following the board meeting.

ADJOURNMENT:

Motion to adjourn at 10:15 a.m.: Ms. Wood; second, Mr. Allison. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date