

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING**

November 20, 2013

Minutes

PROCEDURAL BUSINESS:

Chairperson, Mr. Rich Well, called the meeting to order at 9:50 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Mr. Jerry Wesley, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Mike Gauch, Mulberry Grove; Mr. Jeff Strieker, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. John Mullett, Litchfield

Presentation of Proxies – none

Members Absent – Mr. David Powell, Hillsboro

Others Present – Ms. Brenda Patrick, Director; Ms. Angie Armour, Assistant Director; Ms. Crystal Lawler, Assistant Director; and Ms. Tammy Hadley, Secretary/Recorder.

CONSENT AGENDA:

Presented for review and approval:

- Regular Session Minutes from October 16, 2013
- Recommendation for destruction of Executive Session audio recordings older than 18 months – May 15, 2012
- September Payables totaling \$256,776.22:
 - \$251,534.24 = MSSE Central
 - \$696.60 = CR/MSSE
 - \$4,336.70 = BF/MSSE
 - \$208.68 = MC/MSSE
- Statement of Position – as of October 31, 2013, the fund balance for MSSE was \$1,051,234.95
- Receipts vs. Expenditures

Motion to approve all items on the consent agenda: Mr. Graham; second, Dr. Fuerstenau. Roll call yielded 15 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

- Substitute Survey – Ms. Patrick provided superintendents with a short substitute survey to be completed by each district to be used for a cost comparison on local substitute pay
- Medicaid Claims – Ms. Patrick shared information from Megan Fleming from Go Solutions, and Dr. Lett shared the process his district is following regarding the collection of the Medicare consent forms which are necessary for all students for the claiming of vision and hearing screenings

- Notification of Due Process Request – Ms. Patrick made superintendents aware of a due process that has been filed by the parent of a Taylorville student. The parent and advocate waived the resolution meeting which was scheduled for November 19, 2013.
- Ms. Patrick shared an Infinitec newsletter to be shared with district staff

UNFINISHED BUSINESS:

- Second Reading and Adoption of Policies
 - Policy Updates:
 - 2:105 Ethics and Gift Ban
 - 5:20 Workplace Harassment Prohibited
 - 6:120 Education of Children with Disabilities
 - 7:230 Misconduct by Students with Disabilities
 - Policies for Five-Year Review:
 - 2:80-E Board Member Code of Conduct
 - 2:170 Procurement of Architectural, Engineering, and Land Surveying Services
 - 6:30 Organization of Instruction
 - 7:15 Student and Family Privacy Rights
 - 7:30 Student Assignment and Intra-District Transfer
 - Retirement Bonus for Certified MSSE Central Staff

Motion to approve Second Reading and Adoption of Policy Updates, Policies for Five-Year Review, and Retirement Bonus for Certified MSSE Central Staff: Dr. Fuerstenau; second, Mr. Strieker. Voice vote was unanimous. Motion carried.

NEW BUSINESS:

- Employment of Staff – Ms. Patrick recommended the part-time employment of Megan Tryon, clerical position in the Morrisonville office.

Motion to approve employment of Megan Tryon, part-time clerical: Dr. Fuerstenau; second, Mr. Wesley. Roll call yielded 15 yeas, 0 nays. Motion carried.

DISCUSSION:

The next monthly meeting is scheduled for Wednesday, December 18, 2013 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville. Brunch will be provided.

ADJOURNMENT:

Motion to adjourn at 10:05 a.m.: Mr. Mullett; second, Mr. Gauch. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date