

**MID-STATE SPECIAL EDUCATION
EXECUTIVE COMMITTEE MEETING**

December 18, 2013

Minutes

PROCEDURAL BUSINESS:

Chairperson, Mr. Rich Well, called the meeting to order at 9:55 a.m. at the Mid-State Special Education Office in Morrisonville, Illinois.

Members Present – Mr. Jerry Wesley, Morrisonville; Dr. Gregg Fuerstenau, Taylorville; Ms. Patty Wood, Edinburg; Dr. David Lett, Pana; Mr. Ron Graham, South Fork; Dr. Scott Doerr, Nokomis; Mr. Mike Gauch, Mulberry Grove; Mr. Jeff Strieker, Bond County; Mr. Adam Bussard, Brownstown; Ms. Deb Philpot, St. Elmo; Mr. Rich Well, Vandalia; Ms. Melissa Ritter, Ramsey; Mr. Mike Kelly, Carlinville; Mr. Aaron Hopper, Panhandle; Mr. David Powell, Hillsboro; Mr. John Mullett, Litchfield

Presentation of Proxies – none

Members Absent – none

Others Present – Ms. Brenda Patrick, Director; Ms. Angie Armour, Assistant Director; Ms. Crystal Lawler, Assistant Director; and Ms. Tammy Hadley, Secretary/Recorder.
Visitors: Transition specialists, Laura Snyder, Randi Riemann, and Dawn Skorzewski

CONSENT AGENDA:

Presented for review and approval:

- Regular Session Minutes from November 20, 2013
- Recommendation for destruction of Executive Session audio recordings older than 18 months – June 19, 2012
- Payables totaling \$586,676.21:
 - \$577,484.40 = MSSE Central
 - \$2,504.23 = CR/MSSE
 - \$1,420.40 = BF/MSSE
 - \$5,267.18 = MC/MSSE
- Statement of Position – as of November 30, 2013, the fund balance for MSSE was \$1,350,716.65
- Receipts vs. Expenditures

Motion to approve all items on the consent agenda: Mr. Strieker; second, Mr. Hopper. Roll call yielded 16 yeas, 0 nays. Motion carried.

DIRECTOR'S REPORT:

- *You Make the Difference Award* – Ms. Patrick presented the award to Transition Specialists, Laura Snyder, Randi Riemann, and Dawn Skorzewski. Ms. Patrick noted the tremendous impact each have had on the transition services provided in our member districts. They work closely with staff and administration to ensure the requirements of Indicator 13 are met. Mid-State administration has received a great deal of positive feedback on the services and support they provide.

- Staff Recognition – Ms. Patrick shared information on the staff members being recognized for their years of service at the annual staff Christmas and Recognition lunch:
 - Dawn Skorzewski, Bond/Fayette Region Transition Specialist, 5 years of service
 - Casey Matheson, Christian Region Psychologist, 5 years of service
 - Vickie Throne, Montgomery/Carlinville Secretary, 10 years of service
 - Tricia Kelley, Montgomery/Carlinville Psychologist, 15 years
- Annual Joint Committee Meeting – As required prior to Dec. 1, 2013, the MSSE Joint Committee met on November 21, 2013 to complete the five required tasks. Members of the Joint Committee included Director, Brenda Patrick; Assistant Director, Crystal Lawler; Meg Marquardt, School Psychologist in Bond/Fayette Region; and Brenda Siegrist, School Social Worker in Christian Region. The group made no changes to the decisions made last year which are as follows:
 - The committee decided to not include any “Needs Improvement” educators in Group 3 rather than Group 2.
 - The committee decided to make no change to the definition of Group 4.
 - The committee decided not to include evaluation ratings issued by other districts or joint agreements in the definition of “performance evaluation.”
 - The evaluation rating system in use complies with IL School Code in that it contains the 4 required rating categories: Excellent, Proficient, Needs Improvement and Unsatisfactory.
 - The committee reviewed the provision that any member of the Joint Committee may request review of the honorable dismissal list by the Joint Committee to determine if there is a trend of more senior teachers receiving lower ratings, indicating a bias against the longest serving teachers and all indicated understanding of it.
- Prairie State Insurance Cooperative – Ms. Patrick reported that she reviewed and discussed our PSIC insurance coverage with Travis Bushue. Mid-State is at the end of the three year contract; however, Travis recommended that we do not go through the bidding process for a new carrier at this time. Due to the pending due process case, bidding at this time would not be favorable.
- IAASE Administrators’ Academy – Ms. Patrick and some of the administrative staff recently attended Navigating Ten of the Most Challenging IEP Discussions. She shared some of the information from that conference.
- Senior Conference – The three Transition Specialists were in attendance and provided a presentation on the annual coop-wide Senior Conference held in November.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

DISCUSSION:

The next monthly meeting is scheduled for Wednesday, January 15, 2014 at 10:00 a.m. at the Mid-State Special Education office in Morrisonville.

ADJOURNMENT:

Motion to adjourn at 10:16 a.m.: Mr. Hopper; second, Mr. Kelly. Voice vote was unanimous. Motion carried.

Respectfully submitted,
Mrs. Tammy Hadley, Recorder

Chairperson

Date

Secretary

Date