

Mid-State Special Education  
Montgomery County/Carlville Region  
Region Board Meeting  
October 15, 2014  
OFFICIAL MINUTES

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education, Montgomery County/Carlville Region Board was called to order by Chairman Mr. Mike Kelly at 9:17 a.m. Present were Mr. Aaron Hooper, Panhandle; Mr. John Mullett, Litchfield; Mr. David Powell, Hillsboro; Mr. Mike Kelly, Carlville

OTHERS PRESENT

Mrs. Angela Armour, Assistant Director; Brenda Patrick, Director; Mrs. Vickie Throne, Secretary

Recognition of Visitors: Lisa Engelke, MC/CSEA representative

MEMBERS ABSENT

None

CONSENT AGENDA

Mrs. Armour reviewed the Statement of Position for September 30, 2014 and the FY15 receipts versus expenditures report. Mrs. Armour reported that the ending monthly balance for September was \$1,703,477.48. Expenditures for October are anticipated at \$402,000.00. The projected October 31, 2014 ending balance is anticipated at \$1,302,026.73.

Mrs. Armour presented a brief review of the monthly payables for October. The payables list for October totaled \$1,800.75.

The open and executive session minutes of the September 17, 2014 meeting, the destruction of executive session audio recordings older than 18 months, the financial report and approval of bills were presented for approval.

A motion made by Mr. Mullett and seconded by Mr. Hopper to approve the consent agenda, carried by a roll call vote of 4 yeas, 0 nays.

ASSISTANT DIRECTOR'S REPORT

Mrs. Armour reported that training was provided on Oct.3 for Carlville assistants and on Oct. 10 for assistants from Hillsboro, Litchfield, and Panhandle districts. Trainings focused on health and safety. Assistants completed a Crisis Prevention Institute (CPI) recertification course under the direction of Brandy Buske and Marcy Rovey. In the afternoon of each day, we had wonderful volunteer first responders certify all assistants in CPR, AED, and Basic First Aid. Thanks to all of our presenters and to Carlville Intermediate School and Litchfield High School for accommodating us during the trainings.

On October 8, several educators met during our Life Skills meeting. Brandy Buske led the group in some activities that will assist teachers as they teach students in preparation for the Dynamic Learning Maps Alternate Assessment. The activities focused on utilizing Universal Design for Learning to allow for multiple and flexible means of representing information and expressing understanding and how this relates to IEP goal and objectives for students. DLM-AA/PARCC vocabulary resources were also provided.

EXECUTIVE SESSION

None

## ACTION ON BUSINESS ITEMS

### Personnel:

#### Certified Staff

None

#### Non-Certified Staff

A motion made by Mr. Powell and seconded by Mr. Mullett to recommend approving an unpaid maternity leave for Katie Stewart beginning approximately October 31, 2014 through January 4, 2015, carried by a voice vote of 4 yeas, 0 nays.

## UNFINISHED BUSINESS

None

## NEW BUSINESS

At this time the districts hire and employ all substitutes for Mid-State staff positions. This change regarding employment of substitutes was made by the MC/C Region Board many years ago for several reasons. Securing substitutes has always occurred at the district or school level so that principals have control of assignments in order to meet all the needs in their school on a given day. Mr. Kelly led the discussion and raised concerns about the employment of substitutes. Discussion continued regarding the possible outcome if Mid-State would employ and track substitutes. It was confirmed that in the end the district would remain responsible for costs since any added expense would be cost-billed to the district. It was the decision of the board after much discussion to make no change in the employment of substitutes at this time. As more information regarding regulations becomes available, the Board may revisit the employment of substitutes at a later date.

## DISCUSSION

The next MC/C Region Board meeting is scheduled for Wednesday November 19th, at 9:15 a.m. at the MC/C Region office in Morrisonville.

## ADJOURNMENT

A motion made by Mr. Powell and seconded by Mr. Mullett to adjourn the meeting at 9:56 a.m.

Respectfully Submitted,

Vickie Throne, Recording Secretary