

Mid-State Special Education
Montgomery County/Carlinsville Region
Region Board Meeting
March 19, 2013
OFFICIAL MINUTES

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education, Montgomery County/Carlinsville Region Board was called to order by Chairman Mr. Chad Allison at 9:05 a.m. Present were Mr. Aaron Hooper, Panhandle; Mr. Chad Allison, Litchfield; Mr. David Powell, Hillsboro; Mr. Mike Kelly, Carlinsville.

OTHERS PRESENT

Mrs. Angela Armour, Assistant Director; Mrs. Alison Boutcher, Director; Mrs. Brandy Buske, Program Coordinator; Mrs. Vickie Throne, Secretary

Recognition of Visitors: JoAnn Patton, MC/CSEA representative

MEMBERS ABSENT

None

CONSENT AGENDA

Mrs. Armour reported that the Statement of Position for February 28, 2013 was available for review as well as the FY13 receipts versus expenditures report. Mrs. Armour reported that the ending monthly balance for February was \$1,764,697.43. Mrs. Armour reported that the February expenditures were \$392,026.52. The March projected expenditures are anticipated at \$384,467.04 and the only revenue expected is \$8,652.99 that was received from Medicaid Administrative Outreach. The projected March 31, 2013 ending balance is \$1,388,883.38.

Mrs. Armour presented a brief review of the monthly payables for March. The payables list for March totaled \$1,759.04.

The open and executive session minutes of the February 19, 2013 meeting and the March 13, 2013 special board meeting, the destruction of executive session audio recordings older than 18 months, the financial report and approval of bills were presented for approval.

A motion made by Mr. Kelly and seconded by Mr. Powell to approve the consent agenda, carried by a roll call vote of 4 yeas, 0 nays.

ASSISTANT DIRECTOR'S REPORT

Mrs. Buske reported that we had a student move-in mid-year at Beckemeyer Elementary. This student has a significant physical disability and was unable to move his hands, arms and legs. Mrs. Buske reported that we have used many different types of technology with this student and the student is using a stylus to work the smart board in the classroom. Mrs. Buske is happy to report that Mrs. Hiller, the regular education teacher, Mrs. Poths, the special education teacher, and Ms. Huber, the special education assistant, are doing a wonderful job including this student in every aspect of the classroom. Mr. Fred Butler, Maintenance Director, made a holder for the student's stylus and now the student is able to use the stylus independently. Mrs. Buske wanted to recognize the staff for the amazing job they are doing while working with the student. Mrs. Buske reported that the student is very happy to participate in class and is really enjoying being at school.

Mrs. Armour reported that a CPI certification course will be held at LLCC in Litchfield after school on March 19 and 25 from 3:30-7:30 p.m. District staff are welcome to attend. A CPI recertification courses will be held on May 8 at LLCC in Litchfield for certified teachers and SLPs who have not attended due to conflicts with district trainings offered earlier in the year. Substitutes will be shared in order to minimize these needs.

Mrs. Armour reported that we are now attempting to get input from parents by sending a brief questionnaire along with the re-evaluation paperwork. We received input from 32 parents during the first semester. The results which were very positive were summarized and shared. The four individual parents who requested follow-up have been contacted by the coordinator.

Mrs. Armour reported that we are continuing to finalize the staff in each district that will be needed for the 2013-14 school year to meet student needs. In some schools, there are also several referrals in progress which will impact the number of students to be served. Mrs. Armour reported that we have had good conversations with principals that focused upon obtaining their input relating to student and staff needs for their school, the performance of staff currently assigned to their school, and programming needs. A copy of the collective bargaining agreement with a summary was provided. Discussion of the proposed changes in the 70/30 and special education class size requirements also occurred and principals were encouraged to respond during the comment period that runs until April 22.

EXECUTIVE SESSION

A motion made by Mr. Powell and seconded by Mr. Hopper to enter into Executive Session carried by a voice vote of 4 yeas, 0 nays at 9:15 a.m.

A motion made by Mr. Powell and seconded by Mr. Kelly to return to open session carried by a roll call vote of 4 yeas, 0 nays at 9:22 a.m.

ACTION ON BUSINESS ITEMS FOLLOWING EXECUTIVE SESSION

Personnel:

Certified Staff

None

Non-Certified Staff

A motion made by Mr. Powell and seconded by Mr. Hopper to recommend accepting the retirement of Diana Putnam, assistant, effective September 1, 2013, carried by a roll call vote of 4 yeas, 0 nays.

UNFINISHED BUSINESS

None

NEW BUSINESS

Mrs. Armour provided updates regarding the Final FY13 Budget revisions. Mrs. Armour reported that the budget amendment reflects salary and insurance updates for both certified and non-certified staff. Mrs. Armour reported that cost-billing adjustments will be billed in April with the final FY13 cost-billing in June.

A motion made by Mr. Kelly and seconded by Mr. Powell to approve the MC/C Region Final FY13 amended budget, carried by a roll call vote of 4 yeas, 0 nays.

DISCUSSION

The next MC/C Region Board meeting is scheduled for Tuesday, April 16, 2013, at 9:00 a.m. at the MC/C Region office in Morrisonville.

ADJOURNMENT

A motion made by Mr. Powell and seconded by Mr. Allison to adjourn the meeting at 9:30 a.m.

Respectfully Submitted,

Vickie Throne, Recording Secretary