

Mid-State Special Education  
Montgomery County/Carlinsville Region  
Region Board Meeting  
September 18, 2013  
OFFICIAL MINUTES

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education, Montgomery County/Carlinsville Region Board was called to order by Chairman Mr. Aaron Hopper at 9:15 a.m. Present were Mr. Aaron Hooper, Panhandle; Mr. John Mullett, Litchfield; Mr. David Powell, Hillsboro

OTHERS PRESENT

Mrs. Angela Armour, Assistant Director; Mrs. Vickie Throne, Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Mr. Mike Kelly, Carlinsville

CONSENT AGENDA

Mrs. Armour reported that the Statement of Position for August 31, 2013 is available for review as well as the FY14 receipts versus expenditures report. Mrs. Armour reported that the ending monthly balance for August was \$1,154,731.47. Expenditures for September are \$389,340.23. The projected September 30, 2013 ending balance is \$1,079,098.29.

Mrs. Armour presented a brief review of the monthly payables for September. The payables list for September totaled \$5,387.71.

The open and executive session minutes of the August 21, 2013 meeting, the destruction of executive session audio recordings older than 18 months, the financial report and approval of bills were presented for approval.

A motion made by Mr. Mullett and seconded by Mr. Powell to approve the consent agenda, carried by a roll call vote of 3 yeas, 0 nays.

ASSISTANT DIRECTOR'S REPORT

Mrs. Armour reported that the first recipient of the "Above & Beyond" award for the 2013-14 school year was announced at the Life Skills Team meeting on September 11, 2013. The award was presented to Mrs. Mickey Stephenson by Angie Armour, Mid-State Special Education Assistant Director with Mid-State administrators Brenda Patrick, Director, Brandy Buske and Lyn Becker, Coordinators in attendance along with many colleagues.

Mrs. Armour reported that on August 28 and September 4, Evaluation Portfolio Sessions were held. A total of 15 teachers and SLPs attended these workshops that focused on development of a professional portfolio to document evidence especially in Domains 1 and 4 for evaluation purposes.

Mrs. Armour reported that a CPI Certification course is schedule for after school hours on Sept. 19, 24, and 30. Information was sent to all principals.

Mrs. Armour reported that on September 11, we hosted our Life Skills teachers after school in their monthly team meeting. Brandy Buske led the group this month as they focused on Common Core State

Standards, the Essential Skills, and incorporating these into IEP goals for students with significant learning needs. Next month, they will apply CCSS and the Essential Skills to lesson planning and instruction.

Mrs. Armour reported that the 1<sup>st</sup> Quarter Faculty Meetings are underway. We have a lot of information to share this quarter, but thankfully there are only a few areas where procedures or expectations have changed. This year, we have again aligned our focus during this valuable time with our teachers to focus on our priorities set forth in the Mid-State Action Plan which include Student Performance, Curriculum and Instruction, Defensible IEPs, and the Framework for Teaching & Professional Practice.

Mrs. Armour reported that we are fortunate to be partnering with Star Net Region IV to offer professional development to our early childhood special education teachers, speech/language pathologists, and hearing and vision itinerant teachers. This workshop will focus on the changes in the Early Childhood Outcome System that will make the ECO data more useful in early childhood planning and improvement. The ECO data also directly related to the district rating in Indicator 7. The presenter will also provide information on the new Illinois Early Learning and Development Standards.

Laura Snyder provided a report of the results of the Indicator 14 post-secondary outcome survey that was required and has been completed for our medium sized districts, Carlinville, Litchfield, and Panhandle. All students who left school during the 2011-12 school year (graduate, dropout, or age out) were included in the survey. Mrs. Snyder also shared information on the upcoming Senior Conference that will include seniors from all 16 school districts. The event will be held on November 15 at Lincoln Land Community College in Litchfield.

#### EXECUTIVE SESSION

A motion made by Mr. Powell and seconded by Mr. Mullett to enter into Executive Session carried by a voice vote of 3 yeas, 0 nays at 9:38 a.m.

A motion made by Mr. Mullett and seconded by Mr. Powell to return to open session carried by a roll call vote of 3 yeas, 0 nays at 9:47 a.m.

#### ACTION ON BUSINESS ITEMS FOLLOWING EXECUTIVE SESSION

##### Personnel:

##### Certified Staff

A motion made by Mr. Powell and seconded by Mr. Mullett to recommend accepting the retirement of Kim Jaeger effective at the end of the 2017-18 school year with retirement incentives, pending TRS verification of eligibility and no ERO cost, carried by a roll call vote of 3 yeas, 0 nays.

##### Non-Certified Staff

A motion made by Mr. Mullett and seconded by Mr. Powell to recommend accepting the resignations Jenna Stewart, assistant, effective August 23, 2013 and Amber Walker effective September 16, 2013, carried by a voice vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mr. Mullett to recommend the employment of Amy Walton effective August 13, 2013; Julie Byrne and Lisa Edwards effective August 27, 2013; and Lindsey Dal Pozzo effective September 16, 2013 as full-time assistants pending successful completion of all state and local employment requirements., carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mr. Mullett to recommend employing Leanne Maguire as an assistant from August 27, through September 3, 2013, carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Mullett and seconded by Mr. Powell to recommend employing Kendyl Crawford as a temporary part-time assistant 2 days per week 6.5 hours per day at Carlinville Middle School, effective August 26, 2013 through December 18, 2013, carried by a roll call vote of 3 yeas, 0 nays.

#### UNFINISHED BUSINESS

None

#### NEW BUSINESS

Mrs. Armour asked for input regarding the Medical Certification for Home or Hospital Instruction form that was presented at the Mid-State Executive Committee meeting in August. Discussion took place regarding the procedures that will be used. All superintendents in attendance agreed that the form will be used in their districts for students with IEPs.

Mrs. Armour reported that the Mid-State Finance and Policy Committees are being formed for this year. Mrs. Brenda Patrick has asked for a volunteer from each Region to each committee. Mr. Mullett agreed to represent MC/C Region on the Policy Committee and Mr. Hopper agreed to represent MC/C Region on the Finance Committee.

#### DISCUSSION

The next MC/C Region Board meeting is scheduled for Wednesday October 16, at 9:15 a.m. at the MC/C Region office in Morrisonville.

#### ADJOURNMENT

A motion made by Mr. Powell and seconded by Mr. Mullett to adjourn the meeting at 9:58 a.m.

Respectfully Submitted,

Vickie Throne, Recording Secretary