

Mid-State Special Education  
Montgomery County/Carlinsville Region  
Region Board Meeting  
April 16, 2014  
OFFICIAL MINUTES

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education, Montgomery County/Carlinsville Region Board was called to order by Chairman Mr. Aaron Hopper at 9:15 a.m. Present were Mr. Aaron Hooper, Panhandle; Mr. David Powell, Hillsboro; Mr. Mike Kelly, Carlinsville.

OTHERS PRESENT

Mrs. Angela Armour, Assistant Director; Mrs. Brenda Patrick, Director; Mrs. Lyn Becker, Program Coordinator; Mrs. Vickie Throne, Secretary

Recognition of Visitors: Kristy France, MC/CSEA representative

MEMBERS ABSENT

Mr. John Mullett, Litchfield

CONSENT AGENDA

Mrs. Armour reported that the Statement of Position for March 31, 2014 is available for review as well as the FY14 receipts versus expenditures report. Mrs. Armour reported that the ending monthly balance for March was \$1,460,319.09. Mrs. Armour reported that the April expenditures are anticipated at \$381,552.00. The projected April 30, 2014 ending balance is \$1,274,746.23.

Mrs. Armour presented a brief review of the monthly payables for April. The payables list for April totaled \$1,321.36.

The open and executive session minutes of the March 19, 2014 meeting, the destruction of executive session audio recordings older than 18 months, the financial report and approval of bills were presented for approval.

A motion made by Mr. Powell and seconded by Mr. Kelly to approve the consent agenda, carried by a roll call vote of 3 yeas, 0 nays.

ASSISTANT DIRECTOR'S REPORT

Mrs. Armour reported that the 4<sup>th</sup> Quarter Faculty meetings are nearing completion. This quarter, we continued to target informational areas related to the Mid-State Action Plan which included: incorporating CCSS into lesson plans, instruction and IEP goals, resources to enhance achievement, when is it time to conduct an FBA?, and end of the year procedures. We again were able to devote the majority of our time utilizing [www.teachingchannel.org](http://www.teachingchannel.org) to view video clips that focused on Domain 2 Classroom Environment. The clips we used demonstrated how a teacher established classroom procedures so that students independently worked at learning stations which allowed her to work with a guided reading group.

Mrs. Armour reported that on April 8<sup>th</sup>, Richard Brown, Educator and Assistive Technology Specialist from UCP/Infinitic, provided a workshop designed for staff who work with students with severe physical or multiple challenges which impacts their ability to access curriculum. Five of our teachers, two speech/language pathologists, and our behavior specialist attended this training and received an extra benefit of free curriculum modules that focus on cooking and plants as well as other online resources.

Mrs. Armour reported that the final Life Skills Team meeting was held on April 9 in Mrs. Lievers room at Litchfield High School. Attendees have decided to continue these networking and informational meetings during the upcoming school year.

Mrs. Armour reported that our three teachers were able to access the DLM field test and complete the second testing window. Again, due to continuing technical difficulties the second test window has been extended. The third test window opens May 1. Laura Quimby from ISBE has requested to visit our teachers during the third test window. She will observe one student taking the assessment at each school and also meet with each of the three teachers to obtain additional input from them. Brandy Buske will accompany Ms. Quimby as she visits Farmersville Grade School, Lincolnwood Junior High, and Carlinville Middle School on May 8.

Mrs. Armour reported that we will be holding TMC meetings in May during the week of May 19. Mrs. Armour is streamlining the process for our districts that do not have a private school or any known home school students with disabilities which are Carlinville, Hillsboro, and Panhandle districts.

### EXECUTIVE SESSION

A motion made by Mr. Powell and seconded by Mr. Kelly to enter into Executive Session carried by a voice vote of 3 yeas, 0 nays at 9:26 a.m.

A motion made by Mr. Kelly and seconded by Mr. Powell to return to open session carried by a roll call vote of 3 yeas, 0 nays at 9:53 a.m.

### ACTION ON BUSINESS ITEMS FOLLOWING EXECUTIVE SESSION

#### Personnel:

##### Certified Staff

A motion made by Mr. Powell and seconded by Mr. Kelly to approve the employment of Brittany Lessman as a full-time certified special education teacher for the 2014-15 school year pending successful completion of all state and local employment requirements, carried by a roll call vote of 3 yeas, 0 nays.

##### Non-Certified Staff

A motion made by Mr. Kelly and seconded by Mr. Powell to approve the employment of Dustin Hall as a full-time assistant beginning April 1, 2014 through May 29, 2014 pending successful completion of all state and local employment requirements, carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Kelly and seconded by Mr. Powell to approve the part-time employment of Danlee Whitler through the end of the 2013-2014 school year, carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mr. Kelly to approve the resolution of non-reemployment of probationary educational support personnel: Lisa Edwards and Amy Smith effective May 23, 2014 and Dusttie Beck and Leanne Maguire effective June 6, 2014 carried by a roll call vote of 3 yeas, 0 nays.

##### Extended School Year Staff

A motion made by Mr. Kelly and seconded by Mr. Powell to recommend approval of certified and non-certified staff, as presented, to provide extended school year services, carried by a roll call vote of 3 yeas, 0 nays.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

None

DISCUSSION

The next MC/C Region Board meeting is scheduled for Wednesday May 21, 2014, at 9:15 a.m. at the MC/C Region office in Morrisonville.

ADJOURNMENT

A motion made by Mr. Powell and seconded by Mr. Kelly to adjourn the meeting at 9:56 a.m.

Respectfully Submitted,  
Vickie Throne, Recording Secretary