

Mid-State Special Education  
Montgomery County/Carlinsville Region  
Region Board Meeting  
May 21, 2014  
OFFICIAL MINUTES

PROCEDURAL BUSINESS

The regular meeting of the Mid-State Special Education, Montgomery County/Carlinsville Region Board was called to order by Chairman Mr. Aaron Hopper at 9:16 a.m. Present were Mr. Aaron Hooper, Panhandle; Mr. David Powell, Hillsboro; Mr. John Mullett, Litchfield.

OTHERS PRESENT

Mrs. Angela Armour, Assistant Director; Mrs. Brenda Patrick, Director; Jeanne Vancil, Comptroller; Vickie Throne, Secretary

Recognition of Visitors: None

MEMBERS ABSENT

Mr. Mike Kelly, Carlinsville

CONSENT AGENDA

Mrs. Armour reported that the Statement of Position for April 30, 2014 is available for review as well as the FY14 receipts versus expenditures report. Mrs. Armour reported that the ending monthly balance for April was \$1,286,730.99. Mrs. Armour reported that the third quarter FY14 State Personnel reimbursement was received at the end of April making this the fourth Personnel payment received this fiscal year. May expenditures are anticipated at \$655,000.00. The projected May 31, 2014 ending balance is \$828,160.87. Mrs. Armour reported that in June expenditures will be low, so this will allow us to meet the July obligations without early receipt of FY15 assessments.

Mrs. Armour presented a brief review of the monthly payables for May. The payables list for May totaled \$1,768.66. Mrs. Armour requested approval of a cash pay that will be made later this month to WCSIT for a supplemental contribution for FY09 and FY 10. The total amount for MC/C Region is \$12,211.09.

The open and executive session minutes of the April 16, 2014 meeting, the destruction of executive session audio recordings older than 18 months, the financial report and approval of bills were presented for approval.

A motion made by Mr. Mullett and seconded by Mr. Powell to approve the consent agenda, carried by a roll call vote of 3 yeas, 0 nays.

ASSISTANT DIRECTOR'S REPORT

Mrs. Armour reported that the final Mentoring Meeting was held on May 13, 2014. First through third year mentees and mentors attended. All second and third year mentees presented strategies and techniques that contribute to differentiation of instruction. Everyone came away with even more great ideas to improve instruction.

Mrs. Armour reported that the Crisis Prevention Institute (CPI) trainings are occurring for those who need a recertification course as well as full certification. Information was emailed to principals last week to share with their staff regarding certification courses that will be offered on June 4 and August 12. W She reported that we have 20 registered for the June 4 training already! We have also scheduled a specialized training for bus staff on August 13. District administrators should request any specific needs.

Mrs. Armour reported that Ms. Laura Quimby, ISBE consultant, accompanied by Brandy Buske visited Farmersville Grade School, Lincolnwood Junior High, and Carlinsville Middle School on May 8. She

observed Erica Schoen, Crystal Hatley, and Bridget Miller administer three different testlets of the Dynamic Learning Map assessment to one student in each school. She then had the opportunity to talk with each teacher. Mrs. Quimby was very complimentary of each teacher. The information gained will be shared to improve the DLM process prior to full implementation across the state next year.

Mrs. Armour reported that three of our districts that do not have a private school or any known home school students with disabilities which is Carlinville, Hillsboro, and Panhandle districts. Therefore, TMC requirements can be met more easily. Notice was provided in each county newspaper to ensure that potential families of home school students with disabilities were notified. No one attended the meeting that was scheduled for 9:00 a.m. today. The TMC in Litchfield district is scheduled for this afternoon since they do have a private school with students who generate proportionate share IDEA funds.

Mrs. Armour would like to recognize and thank our staff for their responsiveness, leadership, and concern in both the Hillsboro and Panhandle districts during the recent tragedies. Rick Cina and Jessica Ryan served as leaders while working collaboratively with district staff to plan and make sure student and staff needs were met. Our other social workers were on-call in case the Hillsboro Junior High needed additional counselors on the day following the passing of Wyatt. Also recognized were Jessica Ryan, Nancy Roasio, and Rick Cina for attending the prom in Panhandle on Saturday evening following Mr. Langheim's accident and passing, Jessica and Nancy for all of their assistance in the Panhandle district during the past few weeks, and Kris Smith Ruyle and Katie Glenn, Christian Region social workers, who were also at Lincolnwood on the Monday that students and staff returned to school.

#### EXECUTIVE SESSION

A motion made by Mr. Powell and seconded by Mr. Mullett to enter into Executive Session carried by a voice vote of 3 yeas, 0 nays at 9:36 a.m.

A motion made by Mr. Powell and seconded by Mr. Mullett to return to open session carried by a roll call vote of 3 yeas, 0 nays at 9:44 a.m.

#### ACTION ON BUSINESS ITEMS FOLLOWING EXECUTIVE SESSION

##### Personnel:

##### Certified Staff

A motion made by Mr. Mullett and seconded by Mr. Powell to approve the employment of Melissa Killam as a full-time licensed special education teacher for the 2014-15 school year pending successful completion of all state and local employment requirements, carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mullett to approve the employment of Cyrstal Playter as a full-time licensed speech language pathologist for the 2014-15 school year pending successful completion of all state and local employment requirements, carried by a roll call vote of 3 yeas, 0 nays.

##### Non-Certified Staff

A motion made by Mr. Mullett and seconded by Mr. Powell to approve the resignation of Danlee Whitler, assistant, effective May 9, 2014, carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mullett to approval the resignation of Amanda Allen, assistant, effective May 23, 2014 carried by a roll call vote of 3 yeas, 0 nays.

A motion made by Mr. Powell and seconded by Mr. Mullett to approve the retirement of Cindy Sakach and Cindy Duncil, assistants, effective June 6, 2014 carried by a roll call vote of 3 yeas, 0 nays.

### Extended School Year Staff

A motion made by Mr. Mullett and seconded by Mr. Powell to recommend approval of certified and non-certified staff, as presented, to provide extended school year services, carried by a roll call vote of 3 yeas, 0 nays.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

Mrs. Armour provided a brief summary of the FY15 Proposed Budget. Mrs. Armour reported that there will be a difference as compared to FY13 or FY14 budgets due to a change in how we are applying the federal IDEA funds based upon our auditor's recommendation. Discussion occurred regarding the change in how the federal IDEA funds are being applied. There may be minor adjustments before the August Board meeting. The levy information that is needed will be provided at the August Board meeting. If you need this information earlier, please contact Jeanne Vancil.

A motion made by Mr. Powell and seconded by Mr. Mullett to approve the FY15 MC/C Region budget, as presented carried by a roll call vote of 3 yeas, 0 nays.

Mrs. Armour provided the 2014-15 Tentative Assignments for MC/C Region staff. The assignments reflect minimal adjustment for both teachers and assistants. Mrs. Armour recommended the decrease in Montgomery County/Carlinville Region of one certified teacher and four full-time assistants as well as approval of the tentative assignments for certified and non-certified staff for the 2014-15 school year.

A motion made by Mr. Mullett and seconded by Mr. Powell to approve the overall increase of one certified teacher and a decrease of four full-time assistants as well as approval of the tentative assignments for certified and non-certified staff for the 2014-15 school year, carried by a roll call vote of 3 yeas, 0 nays.

### DISCUSSION

The next MC/C Region Board meeting is scheduled for Wednesday June 18, 2014, at 9:15 a.m. at the MC/C Region office in Morrisonville. (Date and time of June board meeting has been changed to June 16, 2014 at 8:45 a.m. at the MC/C Region office in Morrisonville).

### ADJOURNMENT

A motion made by Mr. Powell and seconded by Mr. Mullett to adjourn the meeting at 9:54 a.m.

Respectfully Submitted,  
Vickie Throne, Recording Secretary